

MINUTES

Regular Meeting of Council
Wednesday, May 11, 2022 @ 4:00 pm
Council Chambers/Microsoft Teams

Present:

P. Farwell	Mayor
B. Ford	Deputy Mayor
G. Brown	Councillor
S. Handcock	Councillor
T. Pollett	Councillor
W. Hoffe	Councillor
P. Woodford	Councillor

Advisory and Resource:

D. Chafe	CAO
B. Hefford	Town Clerk
K. Hiscock	Director of Corporate Services
J. Blackwood	Director of Planning and Development
N. Newell	Director of Community Services (Virtual)
T. Barron	Director of Municipal Works
H. Lowe	Director of Public Safety & Protective Services (Virtual)
K. White	Communications Officer

1. CALL TO ORDER

The Meeting was called to order at 4:00pm.

2. VISITORS/PRESENTATIONS

Recreation Month Proclamation

The Mayor proclaimed June to be Recreation Month in the Town of Gander.

Early Childhood Educator's Week Proclamation

The Mayor proclaimed May 29 – June 4, 2022 as Early Childhood Educator's Week in the Town of Gander.

World Ovarian Cancer Day Proclamation

The Mayor proclaimed May 8, 2022 as World Ovarian Cancer Day in the Town of Gander.

3. APPROVAL OF AGENDA

Motion #22-064

Approval of Agenda

Moved by Councillor Woodford and seconded by Councillor Pollett that the Agenda for the Regular Meeting of Council on May 11, 2022 be adopted.

In Favour: 7 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #22-065

Regular Minutes for Approval

Moved by Councillor Woodford and seconded by Councillor Pollett that the Minutes from the Regular Meeting of Council on April 13, 2022 be adopted as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

6. REPORTS – STANDING COMMITTEES:

A. Community Services Committee:

The Community Services report was presented by Councillor Pollett.

The Community Services meeting was held on April 26, 2022. The meeting was chaired by T. Pollett, Councillor. Other members present included: W. Hoffe, Councillor; G. Brown, Councillor; N. Newell, Director of Community Services; B. Hefford, Town Clerk; D. Chafe, CAO.

The following items were discussed:

Gander Heritage Trails

The Committee reviewed a request from the Gander Heritage Trails Committee seeking assistance with the administration of their annual federal grant used to maintain the trail. The Director advised that Management reviewed the request and concluded that while direct involvement in the operations and administration would not be practical, Town staff could certainly assist the program administrator with setting up the necessary payroll, human resources and operational procedures as well as supplying specialized equipment if it is available. The Committee agreed with Management's recommendation and has asked that the Gander Heritage Trails Committee be advised accordingly.

Active NL Fund

The Department was successful in receiving \$7,500 in funding as part of the Active NL fund for facility upgrades. The Committee agrees to accept this funding.

Motion #22-066

Active NL Fund

Moved by Councillor Pollett and seconded by Councillor Handcock that the Town of Gander accept the Active NL Funding in the amount of \$7,500.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Royal Newfoundland Constabulary (RNC) Advertising

The RNC Association is requesting support for their annual Community Guide. The funding received from sponsorships is used to support activities of the Royal Newfoundland Constabulary Association including a donation to this year's Canadian Red Cross Friendly Calls Program. The Committee felt that while the Royal Newfoundland Constabulary is supporting various worthwhile initiatives, they are not located regionally, and as a result, the Committee is not prepared to donate at this time. The Committee receives various advertising requests and has been supporting local organizations and programs that are in the community.

Councillor Hoffe left the meeting.

The Celebrating Home Initiative – Multicultural Event

The Director advised that applications are being accepted until May 13th, for funding in the amount of \$500 towards offering a multicultural event or program as part of the Come Home 2022 Festivities.

The Committee suggested applying for funding to go towards local multicultural groups participating as part of the Festival of Flight. The Director will discuss this with staff and update Council by email as the application is due before the next Committee meeting.

Councillor Hoffe returned to the meeting.

Cobb's Pond Rotary Park Swing Set

The Director presented two locations for the 8-bay swing set at Cobb's Pond Rotary Park. The original location was where the volleyball net was located. However, through consultation with the Planning and Development Department, another location has been proposed. This location is adjacent to the playground and would split the bay of swings into 2 - three bays of swings for this proposed location.

This location is adjacent to the existing playground, and allows for a phased approach, incorporates the safety matting into the existing playground, and the subsurface requires minimal preparation as opposed to the original location. The overall size is reduced, not utilizing the full structure, but the remaining two bay swings can be repurposed at future green space developments.

Variance Report

The Committee reviewed the variance report for the 2021-year end. The Director advised that there was an overall savings of \$386,739 which was due to the pandemic and most events being cancelled for the Festival of Flight along with other special events, delay in hiring staff, and cancelled training which are all one-time savings. This is being referred to the Corporate Services Committee for their review.

Festival of Flight Schedule

The Special Event Coordinator outlined the Festival of Flight schedule for the Committee. It is scheduled to start on Thursday, July 29th until Monday, August 1st. Events include the Opening Ceremonies, Festival Concert Series at Cobb's Pond Rotary Park, Kitchen Party, fireworks display, splash ball and several other events which will be announced in the coming weeks. The Committee is excited to see the 36th annual Festival of Flight planned for residents and visitors after many cancellations of events in the last two years due to the pandemic.

Gander Collegiate Female High School Hockey Tournament

The Committee discussed a request from the Female High School Hockey Team. They are hosting their first tournament April 29th - May 1st at the Steele Community Centre with six teams participating. They are hoping to make this an annual event and are looking for sponsorship from the Town of Gander. The Director advised that because they are hosting a tournament, they are eligible for a tournament hosting grant under the Grants, Subsidies, and In-kind Services policy for \$500. Council wishes them success with their tournament and hopes it is an annual event.

Upcoming Events

May 13 th – 15 th	Gander Geek Fest
May 28 th	Gigantic Yard Sale
June 3 rd – 5 th	Street Jam Ball Hockey Tournament
June 6 th – 20 th	Clean and Green Campaign

There will also be other contests on the Recreation and Community Centre Facebook page.

B. Municipal Works & Services Committee:

The Municipal Works & Services Committee report was presented by Councillor Woodford.

The Municipal Works & Services Committee meeting was held on April 27, 2022. The meeting was chaired by P. Woodford, Councillor. Other members present included: S. Handcock, Councillor; W. Hoffe, Councillor; T. Barron, Director of Municipal Works & Services; B. Hefford, Town Clerk; G. Whitt, Administrative Support Clerk.

The following items were discussed:

MW004, Water Line Flushing

The Committee reviewed the proposed amendments to policy MW004, Water Line Flushing. The recommended changes include updated organization names, responsibilities, and minor grammar changes. This is the second and final reading.

Motion #22-067

MW004, Water Line Flushing

Moved by Councillor Woodford and seconded by Councillor Hoffe that the amendments to policy MW004, Water Line Flushing, be accepted as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

MW031, Water Shut Off

The Committee reviewed proposed amendments to policy MW031, Water Shut off. The recommended changes include updated organization names, clarification on the responsibility/accessibility to curb stops on private property and minor grammar changes. This is the second and final reading.

**Motion #22-068
MW031, Water Shut Off**

Moved by Councillor Woodford and seconded by Councillor Pollett that the amendments to policy MW031, Water Shut off, be accepted as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Green Space, Adjacent to 42 Penwell Avenue

The Committee discussed the appearance of the green space area adjacent to 42 Penwell Avenue and agrees there is a need to enhance this and other neighborhood green spaces. It was suggested the Town engage the Civic Enhancement Committee to discuss this work and bring forward recommendations at a future meeting with Council.

The Committee agrees and recommends that the Town engage the Civic Enhancement Committee in discussions to plan to enhance neighborhood green spaces.

Rainbow Crosswalk, Town Hall

The Committee discussed the reinstatement of the rainbow crosswalk located in front of the Town Hall. In previous years it has been a joint effort between various community groups.

The Director advised he has been in contact with representatives of community groups willing to provide resources for the repainting of the crosswalk and will confirm their participation for 2022.

The Committee agrees Council will continue to support the reinstatement of the rainbow crosswalk for 2022.

Spring Cleanup, resident request

The Committee reviewed correspondence from a resident requesting consideration to reinstate the annual curbside cleanup event for the spring season.

The Director advised that the time requirements to reconsider and plan for a 2022 spring cleanup event have expired. The scheduled dates for the 2022 annual curbside cleanup are October 17th – 28th, inclusive.

The Committee would like to remind residents that feedback received after an annual event are considered when planning and preparing for the following year.

Variance Report, 4th Quarter, 2021

The Committee reviewed the Municipal Works and Services variance report for the 4th quarter. The department was \$301,285 under budget in 2021. Contributing factors include reduced electrical use, delays in staff replacement, and timing for budgeted items that were received and invoiced in 2022.

Sideways Motor Sports, request for assistance, 2022 Derby

Sideways Motor Sports, together with the Boys and Girls Club, are in the planning stages of hosting a Derby during the Festival of Flight. They are requesting the Town's support with the site preparation and assistance to host the event.

The Committee recommends the Town provide assistance to host this event as with previous years.

Notable Dates

- Upcoming Transfer Station events on McCurdy Drive are scheduled for May 28th and June 11th. Hours of operation are 8:00 a.m. – 4:00 p.m.
- Garbage collection for the Victoria Day Holiday will be collected on Wednesday, May 25th.

Council would like to remind residents that details of notable dates and events can be viewed on the Town of Gander Website at www.gandercanada.com.

C. Public Safety & Protective Services Committee:

The Public Safety & Protective Services Committee report was presented by Councillor Handcock.

The Public Safety & Protective Services Committee was held on May 3, 2022. The meeting was chaired by S. Handcock, Councillor. Other members present included: G. Brown, Councillor; T. Pollett, Councillor; D. Chafe, CAO; H. Lowe, Director of Protective Services/Fire Chief; L. Small, Administrative Assistant.

The following items were discussed:

Councillor Brown left the meeting.

Variance Report

The Committee reviewed the variance report for the first quarter of 2022. The Fire Department was under budget by \$ 54, 471 savings in wages, training expenses due to Covid-19, electrical expenses, and maintenance. The Municipal Enforcement Department was overbudget by \$ 31, 079 due to higher than budgeted wages and reduced fine revenues.

First Quarter Statistics

The Committee also reviewed the first quarter statistics for Gander Fire Rescue and Municipal Enforcement.

The Fire Department reported 49 fire calls which included structure fires, chimney fires, motor vehicle collisions, unauthorized burning, aircraft crash and a stuck elevator. There were 76 inspections plus five for oxygen use and 195 public consultations.

Municipal Enforcement issued 176 Citations for speeding, stop sign violations, handicap parking, fire lane obstruction, snow clearing obstruction, school zone violations, and seatbelts to name a few. They also addressed 76 complaints for animal control, traffic complaints, fire calls, illegal dumping, and nuisance complaints etc.

Town of Gander Taxi and Limousine Regulations

The Committee presents the Town of Gander's Taxi and Limousine Regulations for the second reading and adoption. There were no objections or correspondence received.

Motion #22-069

Town of Gander Taxi and Limousine Regulations

Moved by Councillor Handcock and seconded by Councillor Pollett that the Town of Gander's Taxi and Limousine Regulations be approved as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Department Activity Report

Gander Fire Rescue held a Moose Burger Sale on April 9th which raised \$ 2500. Thank you to everyone who supported this fundraiser or assisted with the event; it was great to see this activity back again.

A Volunteer Appreciation Night on Monday April 25th at the Fire Hall to acknowledge the hard work and dedication of all the volunteer fire fighters in our organization. This included the Gander Firettes, Municipal Enforcement, and Dispatchers as well.

Councillor Handcock stated there are increased activities in the community resulting from the nice weather. He asked that residents and visitors be cautious for children/pedestrians.

Councillor Brown returned to the meeting.

D. Planning & Development Committee:

The Planning & Development Committee report was presented by Councillor Brown.

The Planning & Development Committee meeting was held on May 3, 2022. The meeting was chaired by G. Brown, Councillor. Other members present included: B. Ford, Deputy Mayor; S. Handcock, Councillor; T. Pollett, Councillor; J. Blackwood, Director of Planning & Development; D. Chafe, CAO; B. Hefford, Town Clerk.

The following items were discussed:

Economic Development Update

The Economic Development Officer provided the Committee with an update on the local aerospace sector. It was indicated that discussions are underway to re-establish contact with the Aerospace Stakeholders Group that had been active prior to the onset of Covid-19. Aerospace activity is resuming, and the sector has changed of the global pandemic. Local industry stakeholders are interested in resuming the RIS (Regional Innovation Systems Project) working group in partnership with the aerospace community and provincial and federal partners. A meeting, to identify opportunities and challenges ahead and to recommit to a unified effort in support of continued growth and advancement of the Newfoundland and Labrador aerospace industry based in Gander will be scheduled.

The Committee is pleased to see continued interest and leadership from the local aerospace sector and feels that the Town of Gander can continue to play an important role in supporting these efforts.

Correspondence – Former Post Office, Elizabeth Drive

Correspondence was received from a resident regarding a vacant building within the municipality. The individual felt that the property should be purchased by the municipality and repurposed as an animal day care. The Committee discussed the proposal and feels that it has merit. However, noted that this property is currently privately owned and the proposed use would be outside the existing Town's mandate. The individual will be contacted and thanked for bringing their suggestion forward to Council.

The Committee was encouraged to see a member of Gander's youth take such an interest in the community and would like to take this opportunity to commend their initiative.

Beekeeping Association Workshop

Council has received an invitation to attend the 2022 annual workshop of the Newfoundland and Labrador Beekeeping Association on May 6-7th in Grand Falls, Windsor. Unfortunately, this date coincides with the Municipalities Newfoundland and Labrador Municipal Symposium to which Council has previously committed to attend. Correspondence will be sent to the association with regrets, thanking them for the invitation and encouraging future invitations in the hopes that Council could become engaged and gain more knowledge in the activity of beekeeping.

60 Elizabeth Drive

The Town Council of Gander has received an application from Bursey Excavating and Development Inc. to occupy the building at 60 Elizabeth Drive for the purpose of a storage/office occupancy. Additionally, there will be an overnight sleeping accommodation component, for staff only.

It is noted that the area is now zoned Town Centre. Due to a zoning change in the newly implemented Municipal Town Plan and Development Regulations, the above noted uses, except for office, are not listed as permitted or discretionary uses in this zone or at this location.

As a result of this zoning change, the existing business at this address is now considered a legally existing non-conforming use. Council, at their discretion, may vary the existing use of a non-conforming property to another use, that in Council's opinion, is more compatible.

Motion #22-070 60 Elizabeth Drive

Moved by Councillor Brown and seconded by Councillor Handcock that Bursey Excavating & Development Inc. be permitted to occupy the building at 60 Elizabeth Drive for the purpose of a storage/office with sleeping accommodations for staff only, with the condition that outside parking and storage is limited to light passenger vehicles.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Home-Based Business – 24 Cochran Street

The Committee reviewed a Home-Based Business application from a resident at 24 Cochran Street. The applicant is seeking Council's permission to operate Love, Play, Learn Child Care, a home-based, provincially registered childcare service from that property.

The property is in a residential medium density zone and a home-based business is permitted as a discretionary use. Discretionary use notices were advertised with two representations being received which were reviewed by the Committee.

Motion #22-071

Home-Based Business – 24 Cochran Street

Moved by Councillor Brown and seconded by Deputy Mayor Ford that Love, Play, Learn Child Care be permitted to operate from 24 Cochran Street.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Home-Based Business – 72 Byrd Avenue

The Committee reviewed a Home-Based Business application from a resident at 72 Byrd Avenue. The applicant is seeking Council's permission to operate New Depth: First Aid, Water Safety and Consultation to operate a home-based office for a safety training and consultation business from that property.

The property is in a residential medium density zone and a home-based office is permitted as a discretionary use. Discretionary use notices were advertised with no objections being received by the advertised deadline.

Motion #22-072

Home-Based Business – 72 Byrd Avenue

Moved by Councillor Brown and seconded by Deputy Mayor Ford that New Depth: First Aid, Water Safety and Consultation be permitted to operate a home-based office for a safety training and consultation business from that property.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Home-Based Business – 33 Earhart Street

The Committee reviewed a Home-Based Business application from a resident at 33 Earhart Street. The applicant is seeking Council’s permission to operate J.C.B Snow Clearing and Lawn Care, to operate a home-based office for snow clearing/lawn care business from that property.

The property is in a residential medium density zone and home-based office is permitted as a discretionary use. Discretionary use notices were advertised with no objections being received by the advertised deadline.

Motion #22-073

Home-Based Business – 33 Earhart Street

Moved by Councillor Brown and seconded by Councillor Handcock that J.C.B Snow Clearing and Lawn Care, be permitted to operate a home-based office for snow clearing/lawn care business from that property.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Accessory Building Request – 70 Roe Avenue

The Committee reviewed a building permit application from the owner of 70 Roe Avenue requesting Council’s permission to construct an accessory building on that property measuring approximately 167M². The requested size exceeds the maximum permitted under the accessory building regulations adopted by Council on April 28, 2021. The department has reviewed the request and advised that the application, if approved by Council, can meet all the requirements of the municipal development regulations.

Motion #22-074

Accessory Building Request – 70 Roe Avenue

Moved by Councillor Brown and seconded by Councillor Pollett that the owner of 70 Roe Avenue be permitted to construct an accessory building at that property measuring approximately 167M² provided all requirements of the municipal development regulations are met.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Councillor Woodford asked for clarification on the requirements referenced as a condition. The Director of Planning and Development advised that the approval only provided a variance for the accessory building all other requirements remain in effect.

Accessory Building – 9 Ratcliffe Place

The Committee reviewed a building permit application from the owner of 9 Ratcliffe Place requesting Council's permission to construct an accessory building on that property measuring approximately 134M². The requested size exceeds the maximum permitted under the accessory building regulations adopted by Council on April 28, 2021. The department has reviewed the request and advised that the application, if approved by Council, can meet all the requirements of the municipal development regulations.

Motion #22-075

Accessory Building – 9 Ratcliffe Place

Moved by Councillor Brown and seconded by Councillor Pollett that the owner of 9 Ratcliffe Place be permitted to construct an accessory building at that property measuring approximately 134M² provided all requirements of the municipal development regulations are met.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Accessory Building – 6 DeHavilland Place

The Committee reviewed a building permit application from the owner of 6 DeHavilland Place requesting Council's permission to construct an accessory building on that property measuring approximately 71M². The requested size exceeds the maximum permitted under the accessory building regulations adopted by Council on April 28, 2021. The department has reviewed the request and advised that the application, if approved by Council, can meet all the requirements of the municipal development regulations.

Motion #22-076

Accessory Building – 6 DeHavilland Place

Moved by Councillor Brown and seconded by Councillor Pollett that the owner of 6 DeHavilland Place be permitted to construct an accessory building at that property measuring approximately 71M² provided all requirements of the municipal development regulations are met.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Building Statistics – January 1 to March 31, 2022

The Committee reviewed the Town of Gander’s building statistics for the period January 1 to March 31, 2022. It was noted that the overall construction value is up slightly from the same period for last year with a total value of \$999,956. The Committee was pleased with this increased activity and looks forward to a busy construction season.

Departmental Variance Report

The Committee reviewed the year end Planning and Development Departmental Variance Report for 2021. There was an overall savings of \$132,865 which was attributed to decreased training as a result of Covid-19 restrictions and increased revenues in building permits and compliance letter requests. The Committee was pleased with the report and forwards it to the Corporate Services Committee for their review and consideration.

Gander International Airport Authority – Access off Cooper Boulevard

The Gander International Airport Authority has requested Council’s permission to Access Cooper Boulevard from their property at the intersection of Cooper and Laurell which would convert the existing 3-way intersection into a 4-way intersection to better accommodate a potential developer on airport land. In 2017, Council had approved a similar request onto Cooper Boulevard further to the South with a right in and right out and this newly proposed intersection would negate the requirement for that previously approved infrastructure.

The Committee feels that this new proposal is more desirable than that previously approved.

It was moved by Councillor Brown and seconded by Councillor Handcock that the Gander International Airport Authority be permitted to access Cooper Boulevard from their property at the intersection of Cooper and Laurell, conditional upon all design and construction cost associated with the new infrastructure being borne by the Authority and that the design be compliant with the Transportation Association of Canada (TAC) Standards.

Prior to the vote, Councillor Woodford proposed an amendment to include a requirement for a controlled intersection. The mover and seconder did not accept the amendment, as it was felt this was a material change to the intent of the motion and required more careful deliberation.

Councillor Ford proposed a second amendment to the motion to state that the at approval be subject tot the intersection approved in 2017 be withdrawn as a condition to the approval of this design. The motioned and seconder accepted the amendment.

Motion #22-077

Gander International Airport Authority – Access off Cooper Boulevard

Moved by Councillor Brown and seconded by Councillor Handcock that the that the Gander International Airport Authority be permitted to access Cooper Boulevard from their property at the intersection of Cooper and Laurell, conditional upon all design and construction cost associated with the new infrastructure being borne by the Authority; that the design be compliant with the Transportation Association of Canada (TAC) Standards; and the intersection design approved in 2017 be withdrawn.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Newfoundland and Labrador Construction Association Central Meeting

Council has been contacted by the Newfoundland and Labrador Construction Association with a request to present at their Virtual, Central Membership Meeting on May 17th. They are requesting a brief presentation on upcoming infrastructure opportunities and recent changes to procurement processes. The Committee felt this would be a good way to increase exposure to Municipal projects and encourages staff to participate in the event.

Councillor Hoffe left the meeting.

Briggs Street Development

Council has received an application from Calhan Investments to construct a Tri-Plex (Row House) on Briggs Street at Civic numbers 23/25 as well as 29/31. This area is zoned Residential Medium Density and Row Dwelling is permitted in this zone as a discretionary use under the Town of Gander's Development Regulations. A discretionary use notice was advertised with no objections being received by the advertised deadline.

Councillor Hoffe returned to the meeting.

Motion #22-078

Hughes Street

Moved by Councillor Brown and seconded by Councillor Pollett that Calhan Investments be permitted to combine the properties of 23/25 Hughes Street and 29/31 Hughes Street and that they be granted permission to construct Tri-Plex (Row House) units on each of these properties.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #22-079

Briggs Street Motion to Rescind

Moved by Councillor Brown and seconded by Councillor Pollett to rescind Motion.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #22-080

Briggs Street

Moved by Councillor Brown and seconded by Councillor Pollett that Calhan Investments be permitted to combine the properties of 23/25 Briggs Street and 29/31 Briggs Street and that they be granted permission to construct Tri-Plex (Row House) units on each of these properties.

In Favour: 7 Opposing: 0

Decision: Motion carried.

E. Governance & Legislative Services Committee:

The Governance & Legislative Services Committee report was presented by Deputy Mayor Ford.

The Governance & Legislative Services Committee was held on May 4, 2022. The meeting was chaired by B. Ford, Deputy Mayor. Other members present included: W. Hoffe, Councillor; G. Brown, Councillor; B. Hefford, Director of Governance & Legislative Services/Town Clerk; D. Chafe, CAO.

The following items were discussed:

Town of Gander Diversity Calendar

The Committee reviewed a draft Town of Gander Diversity Calendar, which is based on the Government of NL's Diversity Calendar. This was developed through input from various community groups and organizations in Newfoundland and Labrador, and in consultation with the Department of Canadian Heritage.

It is the intent of the Town of Gander to use this document as a guide to identify various events of significance to Gander's residents, allowing Council to recognize the diversity our people, culture, and traditions.

It is important to note that the list is exhaustive. Council will attempt to emphasize some events that have relevance in our community, but not each event. Should a member or segment of our populations desire special mention, it is suggested they contact the Department of Governance and Legislative Services to explore avenues to create awareness and education on a specific topic.

Protocols for Minutes and Attachments

The Committee has been exploring options to ensure transparency in the way minutes and associated attachments are presented to the public. It is important to note that transparency must be balanced against protections to ensure privacy is maintained.

The Committee is recommending a modification to the public presentation of minutes to include the Committee Reports and Appendices to Motions of Council as attachment to the public minutes reported on the website. The Town Clerk will implement this change and monitor for opportunities to create continuous improvement.

2B Memorial Drive

At the previous meeting of Council, a Motion to authorize the sale of 2B Memorial Drive was approved by Council. During the due diligence period, the buyer identified a small item and negotiated a price reduction of \$1,000.

Motion #22-081

2B Memorial Drive

Moved by Deputy Mayor Ford and seconded by Councillor Woodford that an amendment to the Offer of Purchase and Sale Agreement for 2B Memorial Drive be approved for \$244,000, with all other conditions remaining the same.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Support Our Troops

In 2019, Support Our Troops launched a program called Hallway of Heroes where City and Town Halls hosted Easels. This is fundraising project where Town Halls display art to be auctioned as a fundraiser. Visitors of the Town Hall can view the art and obtain information about the bidding process. The funds raised will be used to assist ill and injured CAF members and their families.

The Town of Gander will offer Town Hall for participation.

Alcock Crescent Easement Agreements

The Town of Gander will be undertaking a major capital work upgrade on Alcock Crescent during the 2022 construction season. As part of that project, core infrastructure will utilize easements through residential properties.

Motion #22-082

Alcock Crescent Easement Agreements

Moved by Deputy Mayor Ford and seconded by Councillor Hoffe that the Town Clerk and Mayor be authorized to complete Easement Agreements for:

- 119 Elizabeth Drive
- 117 Elizabeth drive
- 8 Alcock Crescent
- 10 Alcock Crescent
- 52 Alcock Crescent
- 53 Alcock Crescent

- 55 Alcock Crescent

In Favour: 7 Opposing: 0

Decision: Motion carried.

Appointment of Assistant Deputy Minister of Health Professional Recruitment and Retention

The Committee reviewed a Press Release from the Department of Health and Community Services announcing the appointment of Dr. Megan Hayes as Assistant Deputy Minister of Health Professional Recruitment and Retention.

The Committee recommends writing the department to request a meeting with the officials. The meeting will provide an opportunity to discuss challenges for Gander and surrounding area and explore opportunities to collaborate on effective strategies around health professional recruitment and retention.

It was also suggested that Management develop a strategy around health-related files within the Town of Gander. The Health Accord final report will be issued in mid-May and there are numerous complex situations emerging around health in the Province. This will require strategic consideration as to the role of municipalities in ensuring positive outcomes.

Eastgate Landing - Phase 8 and 10

The Developer of Eastgate Landing has requested expansion of the development to include Phase 8 and Phase 10. The preliminary drawings have been received by the Planning and Development Department and the Draft Development Agreements have been prepared.

Councillor Hoffe left the meeting.

Phase 8 is to include two duplex lots at the end of Waterton Street. All infrastructure has already been completed, inspected, and approved. However, the lots were not included in the previous Phase, requiring a new agreement prior to sale and development. Planning and Development have identified no additional security requirements.

Motion #22-083

Eastgate Phase 8 Development Agreement

Moved by Deputy Mayor Ford and seconded by Councillor Pollett that the Mayor and Town Clerk be authorized to execute the Eastgate Phase 8 Development Agreement, conditional on all technical drawings being approved by the Director of Planning and Development.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Phase 10 is to include 10 additional lots on Bannock Street. This will require the installation of all infrastructure. The agreement will follow the same template as previous Phases and security for \$29,519.97 is required.

**Motion #22-084
Eastgate Phase 10 Development Agreement**

Moved by Deputy Mayor Ford and seconded by Councillor Handcock that the Mayor and Town Clerk be authorized to execute the Eastgate Phase 10 Development Agreement, conditional on all technical drawings being approved by the Director of Planning and Development and the security being in place.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Councillor Hoffe returned to the meeting.

F. Corporate Services Committee:

The Corporate Services Committee report was presented by Councillor Hoffe.

The Corporate Services Committee meeting was held on May 4, 2022. The meeting was chaired by W. Hoffe, Councillor. Other members present included: T. Pollett, Councillor; P. Woodford, Councillor; G. Brown, Councillor; K. Hiscock, Director of Corporate Services; B. Hefford, Town Clerk; D. Chafe, CAO.

The following items were discussed:

Property Tax Reductions

The Committee reviewed eight applications for residential property tax reductions that met Council's policy based on income criteria. The total amount requested to be adjusted is \$4,676.93.

Motion #22-085

Property Tax Reductions

Moved by Councillor Hoffe and seconded by Councillor Brown that the property tax reductions be approved as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Councillor Hoffe left the meeting.

Tender – Alcock Crescent Water and Sewer Upgrades

The results of tender #13715 for the Alcock Crescent Water and Sewer Upgrades and Associated Work was presented to the Committee for review. With seven bids received, the lowest that met specifications was from GerGar Enterprises Limited in the amount of \$1,807,289.40 HST included.

Motion #22-086

Tender – Alcock Crescent Water and Sewer Upgrades

Moved by Councillor Pollett and seconded by Councillor Handcock that tender #13715 for Alcock Crescent Water and Sewer Upgrades and Associated Work be awarded to GerGar Enterprises Limited in the amount of \$1,807,289.40 HST included.

In Favour: 6 Opposing: 0

Decision: Motion carried.

This project is funded 70/30 with the Provincial Government and is \$388,284.93 under budget.

Councillor Hoffe returned to the meeting.

Open Call for Bid – Sale of Building Lot – 335 Gander Bay Road

The results of the Open Call for Bid # OC22-02 for the Sale of Building Lot at 335 Gander Bay Road was presented to the Committee for review and consideration. The only bid received was from 72128 Newfoundland and Labrador Inc. in the amount of \$60,500 per hectare plus HST. The bid was in accordance with specifications.

The final sale agreement will be based on the size of the property identified on a legal survey. As per the open call for bid, the purchaser is required to pay survey and legal fees.

Motion #22-087

Open Call for Bid – Sale of Building Lot – 335 Gander Bay Road

Moved by Councillor Hoffe and seconded by Councillor Woodford the Open Call for Bid # OC22-02 for the Sale of a Building Lot at 335 Gander Bay Road be awarded to 72128 Newfoundland and Labrador Inc. in the amount of \$60,500 per hectare plus HST.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Ballfield Netting

The Community Services Committee referred the quotes for the purchase of ballfield netting for Field B to the Committee for review and consideration.

There were two quotes received from Windco Enterprise Ltd., one for the full outfield at a cost of \$51,348.79 including HST and the other for various sections of the outfield including the pump track area and the outfield first base line to a section of the outfield for \$39,335.75 including HST.

As the budget for the netting is \$34,100, the purchase of the full outfield netting will result in an overage of \$10,551.12. It should be noted that the purchase is subject to a full HST refund.

The Director of Community Services is recommending offsetting this overage with an unbudgeted grant from Active NL for \$7,500 and the balance of \$3,051.12 would be found within the Community Services operating budget.

The Committee discussed the item and is recommending approving the ballfield netting for all Field B as was brought forward from the Community Services Committee.

Councillor Woodford confirmed price this includes accessories and installation, which is the case. It was understood that the \$7500 grant was originally submitted for netting.

Motion #22-088

Ballfield Netting

Moved by Councillor Hoffe and seconded by Councillor Woodford to approve the quote from Windco Enterprise Ltd. for ballfield netting in the amount of \$51,348.79 including HST.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Capital Loans

The Town invited quotations for provision of three loans to finance the 2021 capital expenditures program. We received bids from four financial institutions in which the TD Bank and the Newfoundland and Labrador Credit Union were the preferred bidders.

The capital loans were as follows:

1. Capital Expenditures for \$1,959,232
2. Wastewater Treatment Plant Expenditures for \$452,587
3. Track & Soccer Field Expenditures for \$1,285,241

As the interest rates are slightly higher than budgeted and depending on the timing of the first payment, there may be a small budget shortfall.

Motion #22-089

Capital Loan – 2021 Capital Expenditures

Moved by Councillor Hoffe and seconded by Councillor Woodford the Town of Gander request an approval to borrow \$1,959,232 for the 2021 capital expenditures from TD Bank, repayable over a term not exceeding 10 years with an amortization period of 10 years.

In Favour: 7 Opposing: 0

Decision: Motion carried.

And further

Motion #22-090

Capital Loans – 2021 Wastewater Treatment Plant

Moved by Councillor Hoffe and seconded by Councillor Woodford the Town of Gander request an approval to borrow \$452,587 for the 2021 Wastewater Treatment Plant capital expenditures from the Newfoundland and Labrador Credit Union repayable over a term not exceeding 10 years with an amortization period of 20 years.

In Favour: 7 Opposing: 0

Decision: Motion carried.

And further

Motion #22-091**Capital Loans – 2021 Track & Soccer Field**

Moved by Councillor Hoffe and seconded by Deputy Mayor Ford the Town of Gander request an approval to borrow \$1,285,241 for the 2021 Track & Soccer Field capital expenditures from the NLCU repayable over a term not exceeding 10 years with an amortization period of 20 years.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Variance and Capital Report

The Corporate Services Committee reviewed the unaudited operating and capital variance reports for the year ended December 31, 2021. The revenues less expenses resulted in an operating surplus of \$575,863. While the surplus is encouraging, the main contributor was because of the cancellation of events and activities due to the pandemic.

The major variances for all Departments that contributed to this surplus were as follows:

- Wages & benefits are \$213,680 under budget due to delay in filling positions.
- Heating oil and electricity are \$152,273 under budget due to reduced consumption.
- Travel & training expenses are \$87,485 under budget due to the pandemic.
- The cost to finance capital loans is \$144,461 under budget due to Council's policy to reduce capital loans and finance projects from revenue and low interest rates.

The capital variance report indicates \$9.3 million was spent on various capital projects in the Town such as:

- Continuation of the Wastewater Treatment Plant at \$1 million
- Construction of a new Track & Soccer Field at \$4.6 million.
- Major road upgrades to Magee, Airport, Elizabeth, and Raynham cost \$1 million.
- Replacement of Heavy and Light Vehicles cost \$1 million.

G. Committee of the Whole:

The Committee of the Whole report was presented by Deputy Mayor Ford.

The Committee of the Whole meeting was held on April 19, 2022. The meeting was chaired by P. Farwell, Mayor. Other members present included: T. Pollett, Councillor; P. Woodford, Councillor; G. Brown, Councillor; S. Handcock, Councillor; W. Hoffe, Councilor; D. Chafe, CAO; K. Bull, Deputy Municipal Clerk; N. Newell, Director of Community Services; R. Locke, Manager of Strategic Initiatives.

The following items were discussed:

Qalipu Flag

Council has been interested in displaying the Qalipu flag at the Town Hall for some time and had asked staff for a recommendation on the most appropriate display.

Staff recommended displaying the flag in the lobby of the Town Hall, along with a storyboard to explain the history and significance of the Qalipu Mi'kmaq First Nation.

Health Accord NL Update

Mayor Farwell and RJ Locke gave an update on activity to date on the Health Accord NL file. On March 31, the Mayor, along with staff and the Mayor's Advisory Committee met with the Co-Chairs, representatives of Central Health, the Town of Grand Falls-Windsor and *Grand Falls-Windsor Community Healthcare Coalition*.

On April 1, the Mayor, along with staff and the Mayor's Advisory Committee on Health met with Joan Marie Aylward, Chair of the Aging Population Committee for the Health Accord NL.

In each meeting, the officials from the Health Accord NL stressed that while they make recommendations as to what services are needed in Central, they do not distinguish which site should house the services.

The Chair of the Mayor's Advisory Committee, Randell Mercer advised that he spoke the Chair of *Grand Falls-Windsor Community Healthcare Coalition* and will provide a detailed update at the next Mayor's Advisory Committee meeting to be held the week of April 25-29.

Councillor Brown feels that Gander is an ideal location for the establishment of a physical rehabilitation centre. This idea, among others, may be explored during the stakeholder engagement process, facilitated by Central Health.

Volunteer Week Reception

The Community Sector Council NL and the Town of Gander is hosting their annual reception at the Quality Hotel & Suites on Sunday, April 24. Deputy Mayor Ford and Councillor Pollett will attend.

This was complete and was generally viewed as a great event. Thanks to staff Jerry Knee, Kelly Sceviour, and all attendees.

Committee of the Whole:

The Committee of the Whole report was presented by Deputy Mayor Ford.

The Committee of the Whole meeting was held on May 9, 2022. The meeting was chaired by P. Farwell, Mayor. Other members present included: B. Ford, Deputy Mayor; T. Pollett, Councillor; P. Woodford, Councillor; G. Brown, Councillor; S. Handcock, Councillor; W. Hoffe, Councilor; D. Chafe, CAO; K. Hiscock, Director of Corporate Services; B. Hefford, Town Clerk; H. Lowe, Director of Public Safety & Protective Services; J. Blackwood, Director of Planning and Development; T. Barron, Director of Municipal Works; N. Newell, Director of Community Services; K. Bull, Deputy Municipal Clerk.

The following items were discussed:

Delegation: S Small, C. Alcock, D. Cull – Atlantic Aviation Museum

North Atlantic Aviation Museum

A delegation from the North Atlantic Aviation Museum Board of Directors shared their plans for an expansion of their existing facility with Council. The addition will be known as the Ferry Command Memorial Hall and will house among other exhibits an experiential exhibit known as “Operation Yellow Ribbon: Recounting the Stories of 9/11”.

There was no monetary request at this time, as the Board is building a vision on which they hope the broader community can support. Detailed plans such as funding and final drawings will follow. The conceptual architectural drawings were presented and all in attendance were impressed with the vision of the Board. Mr. Small advised that in 2019, there were 15,600 visitors to the Museum. The planned expansion will draw more patrons and increase tourism in Gander. Council is supportive of the plans to expand the North Atlantic Aviation Museum and wishes the board success on their project.

Backland Sales

Council has received two requests from residents to purchase backland. In October 2020, Council decided via Motion to cease the sale of backland. As such, these requests to purchase will not be approved at this time.

Council has asked that the Management review the current system to develop a strategy that is allows for systematic process for disposing of land.

Air Show

The Town of Gander was not successful in our bid for the Snowbird Air Show this summer. The Snowbirds' schedule for the requested date was during their leave/maintenance period and they are also not able to do a single day show during a weekend. They have awarded the Town of Gander the CF-18 demo for August 20, 2022. The cost of hosting the CF-18 demo would be approximately \$14,000. Council feels that this is a significant expenditure for a single demo and does not wish to accept this offer. Council will apply to host the Snowbirds next year.

G. Other Reports:
None

7. ADMINISTRATION
None

8. CORRESPONDENCE
None

9. NEW BUSINESS

The Deputy Mayor stated it was Municipal Awareness Week and they had a static display at schools today. It was so great to see the professional Municipal Works staff/Town staff to engage with students.

There was also a Canadian Public Works Association Meeting in Gander and was also a great opportunity to recognize the professional municipal staff who keep water clean, sewer flowing, and roads in great condition.

10. ADJOURNMENT

Motion #22-092
Adjournment

There being no further business, it was moved by Councillor Pollett and seconded by Councillor Brown that the meeting be adjourned.

In Favour: 7 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:58 p.m.

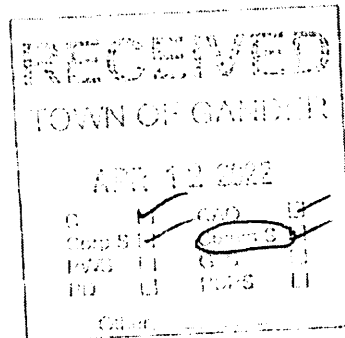
P. Farwell, Mayor

B. Hefford, Town Clerk

COR/01091/2022

March 31, 2022

Mayor Percy Farwell
 Town of Gander
 100 Elizabeth Drive
 Gander, NL
 A1V 1G7



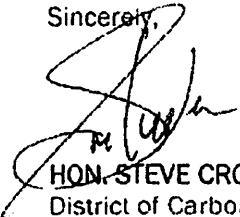
Dear Mayor Percy Farwell:

Thank you for your submission to the Active NL Fund. I am pleased to inform you that the Department of Tourism, Culture, Arts and Recreation has approved the following grant totaling \$7,500:

Facility Upgrades	\$7,500
-------------------	---------

Payment in the amount noted above will be issued shortly. A final report must be submitted within one month following completion of the project. If you have any questions or concerns please contact the Active NL Fund at activenl@gov.nl.ca.

Sincerely,



HON. STEVE CROCKER, MHA
 District of Carbonear - Trinity - Bay de Verde
 Minister

c: Honourable John Haggie, MHA, District of Gander
 Nicole Newell, Director of Community Services

**Town Council of the Town of Gander
Policies and Procedures**

Policy Topic:		Water Line Flushing
Policy No: MW004	Motion of Council:	Effective Date: 01/09/89
Section: MUN WKS	Amendment Motion: #08-042	Amendment Date: 02/20/08
Issued By:		

Policy Statement:

In an effort to ~~keep the Town water lines clean and running smoothly~~ **maintain optimal water quality and identify distribution system deficiencies**, the Town will flush all main water lines twice a year.

Purpose:

To ensure that all main water lines are clean and running smoothly.

Procedures:

The main lines in Gander will be flushed twice yearly - early summer and late fall.

The flushing program will be administered by the Municipal Works & Services Department. Flushing will follow the plan ~~with flushing starting~~ **beginning** at the reservoir and extending to the extremities.

~~The Airport Authority will be advised to flush their system if they so desire. The Town will~~ **work with the Gander International Airport Authority to ensure the lines are adequately flushed and maintained.**

~~Before the flushing starts, the~~ **The Town will notify the Public, James Paton Memorial Hospital, Central Health, Gander International Airport Authority, C.F.B. 9 Wing Gander, the Gander Fire Hall Rescue, the Airport Authority, Nav Canada and the Provincial and Federal Departments of Public Works one week in advance other major water consumers accordingly.**

~~Every six (6) months the water pumping system at the pump house will be subjected to a full system check.~~

All fire hydrants will be flushed on a semi-annual basis. All ports will be opened and greased annually. Problem hydrants will be immediately reported, and the problems corrected as soon as possible. Problems with hydrants as determined by the Fire Department or other departments will be addressed by means of a work order to the Municipal Works & Services Department. Such problems will be corrected as soon as possible, but in any event, not later than thirty (30) days, unless there are major extenuating circumstances (i.e. unavailability of parts).

Responsibilities:

~~Supervisor of Municipal Works & Services~~ **Water and Sewer Supervisor.**

~~The Supervisor of Municipal Works & Services~~ **The Water and Sewer Supervisor** will be responsible for the coordination of all water line flushing.

**Town Council of the Town of Gander
Policies and Procedures**

Policy Topic: Water Shut Off		
Policy No: MW031	Motion of Council: #08-301	Effective Date: 10/15/08
Section: MUN WKS	Amendment Motion:	Amendment Date:
Issued By: Municipal Works & Services		

Policy Statement:

This Policy and Procedure is intended to clarify who is responsible for maintaining, locating and exposing standpipes for water shut off.

Purpose:

To ensure requests to have water turned on or off are completed in a timely and efficient manner.

Responsibilities:

Property Owner

The property owner is responsible for ensuring the standpipe is not obstructed or covered with grass or asphalt. Reinstatement of property due to exposing the standpipe will be the responsibility of the resident. Repairs to the standpipe resulting from damage caused by the resident will be completed at the cost to the resident.

Municipal Works & Services Department

The Municipal Works & Services Department will locate and expose the standpipe if it is not visible and undertake any repairs to the standpipe and valve if required. Reinstatement of property due to general maintenance repairs on the standpipe or valve will be the responsibility of the ~~Municipal Works Department~~ **Town of Gander**.

The Town of Gander will not take responsibility for curb stops on private property. The Town will place a curb stop on the property boundary when the existing curb stop cannot be accessed while working from Town land.

Procedures:

When a property owner requests to have their water turned on or off, it will be completed as soon as the water and sewer personnel are available. If the Municipal Works & Services Department determines that property damage will result while exposing the standpipe, the resident will be required to sign a waiver accepting ~~responsible~~ **responsibility** for the reinstatement.



WAIVER
WATER SHUT OFF/ON

Date Requested: _____ / _____ / _____

NAME OF REGISTERED OWNER: _____

ADDRESS OF REGISTERED OWNER: _____

TELEPHONE # OF REGISTERED OWNER: _____

WAIVER

I, _____ AUTHORIZE THE TOWN OF GANDER TO EXPOSE THE STANDPIPE/VALVE ON MY PROPERTY AND I WAIVE ALL RIGHTS TO TAKE LEGAL ACTION AGAINST THE TOWN OF GANDER FOR DAMAGES NOT YET DISCLOSED.

SIGNATURE OF REGISTERED OWNER

TOWN OF GANDER

DATE

DATE

NOTES:



TAXI AND LIMOUSINE REGULATIONS

Amended and adopted by the Town Council of the Town of Gander on the day of ~~2019~~
~~2020~~ 2022 and to come into effect as of the day of ~~2019.2020.~~2022.

A copy of these Regulations was sent to the Minister of Municipal Affairs and Environment
on the day of , ~~2019.2020~~ 2022.

MAYOR

TOWN CLERK

Town of Gander Tax and Limousine Regulations

PUBLISHED BY AUTHORITY

Pursuant and by virtue of the powers conferred by Section 414 and any other enabling sections of the *Municipalities Act, 1999 SNL Chapter M-24* as amended, the Town Council of the Town of Gander hereby adopts the following Tax and Limousine Regulations.

A copy of these Regulations was forwarded to the Minister of Municipal Affairs and Environment on the day of ~~2019.2020~~ 2022.

DEPUTY MAYOR

TOWN CLERK

TAXI AND LIMOUSINE REGULATIONS

Regulation Statement

The purpose of this regulation is to ensure equal, fair and standardized requirements for taxi operators/drivers, safety and comfort for the customers, and transparent and consistent enforcement of these regulations.

1. Title

These Regulations may be cited as "Taxi and Limousine Regulations of the Town of Gander;

2. Definitions

For the purpose of these Regulations, unless the context otherwise requires:

- a) "Act" shall mean the Municipalities Act, 1999, SNL Chapter M-24 as amended;
- b) "Application" shall mean a person herein defined presenting to or filing with the Council, an application for a license or stand pursuant to these Regulations or causing such applications to be presented or filed on their behalf;
- c) "Council" shall mean the Town Council of the Town of Gander;
- d) "Cruise" or "Cruising" shall mean the driving of a taxicab on, over or along the streets, highways, or public places of the Town soliciting prospective passengers for transportation in a taxicab for compensation;
- e) "Driver" shall be held to include every person in actual charge of the operation or driving of a taxicab whether as owner or agent, licensee, servant or employee of the owner and shall hold a Taxicab Driving License;

Town of Gander Taxi and Limousine Regulations

- f) "Holder" shall mean an owner or driver who is the holder for the time being, of a licence;
- g) "Hire" or "Compensation" shall mean and include any money, thing of value, payment, consideration, reward, tip, profit, donation or gratuity, paid to, accepted or received by the owner or driver of any vehicle in exchange for transportation of a person or persons whether paid upon solicitation, demand or contract or voluntarily, or intended as a gratuity or donation;
- h) "Identification Decals" means the decals issued by the Council of the inspector in respect of each taxicab bearing a distinctive number and words to indicate they are issued by the Council;
- i) "Inspector" shall mean the person or persons appointed by the Council to supervise all vehicles and persons licensed under these Regulations and to enforce compliance with the provisions of these Regulations;
- j) "License" shall mean a Taxicab Operating License, or a Taxicab Driving License issued pursuant to these Regulations;
- k) "Limousine" means any four-door, full size luxury class vehicle, having a standard seating capacity for at least five (5) persons exclusive of the driver, not equipped with a taximeter but furnished with a minimum of four (4) of the following features:
 - i. glass partition separating the rear and front seats;
 - ii. top quality interior appointments, being either leather or plush upholstery;
 - iii. power windows;
 - iv. one-way tinted glass;
 - v. television;
 - vi. stereo system;
 - vii. cellular telephone;
 - viii. air conditioning
- l) "Limousine Driver" means the operator of a limousine vehicle licensed under these Regulations to transport passengers for hire;
- m) "Owner" shall include any person who has control, direction, maintenance and benefit of the collection of revenue derived from the operation of any taxicab or taxicabs whether as owner, lessee, licensee or bailee or in possession under any conditional sale or hire purchase agreement who holds a taxicab operating license;
- n) "Operator" means any person who has been granted a Taxicab Operator's License and who has the control, direction, maintenance and benefit of the collection of the revenue derived from the operation of a taxicab whether as owner, lessee, licensee or bailee, or in possession under any conditional sale or hire purchase agreement
- o) "Person" shall mean and include a person, a firm, partnership, corporation or company;
- p) "Stand or ply for hire" means to make a taxicab available at any place, whether stationary or moving, for the purpose of searching for or being available for hire;

Town of Gander Taxi and Limousine Regulations

- q) "Taxicab" means a motor vehicle commonly described as a four (4) door sedan or station wagon used for the transportation of passengers for hire and designed to carry not more than six (6) seated adults or equivalent, including the driver, but shall not include such vehicles generally described as a mini bus, suburban wagon or jeep type wagon;
- r) "Taxicab Allocation" means the number of taxicabs which may be operated from an approved taxi stand;
- s) "Taxicab Operating License" means a license issued by the Council to operate a taxicab which shall be in the form of Form A, hereto annexed, which Form A is to be taken as part and parcel of these Regulations or in such other form as the Council may from time to time prescribe;
- t) "Taxicab Driving License" means a license issued by the Council to drive a taxicab;
- u) ~~"Taxi Stand" means a place, approved by Council, in an appropriate land use zone, that is the primary base of operations for a taxi service.~~ shall mean a place, approved by Council, in an appropriate land use zone, where more than one (1) taxicab may be parked on the property at any given time.
- v) "Taxi Stand Owner" means the person(s) who have been approved by the Council to operate a standalone business for the purposes operating a taxi stand. "Form B" must be submitted with your Application for Occupancy and comply with these regulations along with all other applicable Town of Gander bylaws and regulations.
- w) "Town" shall mean the Town of Gander as defined in the Order-in-Council dated the 16th day of December, 1958 A.D., and continued as a Town under the said Act;
- x) "Town Clerk" means the Town Clerk of the Town of Gander;
- y) "Transfer" shall mean any sale, assignment, transfer, mortgage or other charge or alienation ~~what so ever~~ whatsoever of any license;
- z) "Transferee" shall mean the person to whom any transfer of any Taxicab Operating License or a Taxicab Driving License is made or is proposed to be made;
- aa) "Waiting time" shall mean:
- I. the time consumed while the taxicab is stopped while under engagement through traffic interruptions or for delays;
 - II. the time consumed while the taxicab is not in motion at the direction of a passenger;
 - III. the time consumed while the taxicab is under engagement and travelling at eight kilometres per hour, or less;
 - IV. the time consumed while waiting for a passenger after having responded to a call provided that no charge shall be made for the time consumed by the premature response to a call for the first three minutes following timely arrival at any locality in response to a call not for time consumed or lost through traffic interruptions or delays caused by the inefficiency of the taxicab or its driver, or;
 - V. the time consumed while the taxicab is under engagement and stopped temporarily as a result of traffic, weather or other road conditions.

Town of Gander Taxi and Limousine Regulations

- bb) ~~“Taxi Dispatch Centre” shall mean any place that is approved by Council from which a taxi may be dispatched;~~

3. General Information

The provision of these Regulations applies to all taxicabs applying for hire, used or operated within the Town and to all Taxi Stand owners, Taxicab operators and Taxicab drivers;

3.1 Inspector

The inspector shall have supervision over all persons licensed under these Regulations and over all taxicabs together with the equipment used by them and the following shall be the duties of the Inspector in connection with the provisions of these Regulations:

- a) To report to Council, the performance of his or her duties under these Regulations whenever he or she shall be required by the Council to do so;
- b) To make all necessary ~~enquiries~~ inquiries concerning applicants for licenses as may be requisite to secure a due observance of law, and of these Regulations;
- c) To submit to the Council recommendations for the suspensions, revoking or cancelling of any license, together with his or her report thereon;
- d) To keep a register of all licenses granted by the Council which shall contain the name and address of the applicant, the date of the license and such further particulars and to keep such other books as the Council may order;
- e) To enter in aforesaid register, all transfers of any license, together with name and address of the transferee;
- f) To cause to be made out, all licenses and to sign all licenses issued under these Regulations, the fees payable therefore having first been paid to the Town;
- g) To furnish each person taking out a license with one copy of these Regulations;
- h) To ascertain by inspection and ~~enquiry~~ inquiry from time to time as often as may be required by the said Council, whether the person holding a license continues to comply with the provisions of these Regulations;
- i) To issue identification decals as required by these Regulations;
- j) To enforce fleet identification scheme approved by Council as outlined in “Schedule B”.
- k) To prosecute or cause to be prosecuted, all persons who shall offend against and of the provisions of these Regulations;
- l) To perform such other duties as may be assigned from time to time by Council.

Any act or duty to be performed by the Inspector under these Regulations may be performed by any person authorized by the Council or such Inspector to perform such duty.

3.2 Taxi Stand Owner's License

- a) No person shall carry on the business of owning and operating a Taxi Stand unless such person is the holder of a Taxi Stand Owner's License issued under these Regulations including the submission and approval of Form "B";
- b) No Taxi Stand business shall be operated from a location other than the one approved by the Inspector and such Taxi Stand shall comply and be operated in accordance with the Town of Gander.

3.3 Taxi Operator's License

- a) The owner of any Taxicab shall not apply for hire therewith or use or operate the same or allow the same to be used or operated within the Town Operator's Licenses;
- b) The total number of Taxicab operating licenses which may be issued by the Inspector is hereby fixed at a maximum of thirty-six (36);
- c) Every Operator of more than one Taxicab required to be licensed under these Regulations shall take out a separate Taxicab Operator's License for each Taxicab;
- d) No Taxicab Operator's License shall be issued to any person unless the location of the Taxicab Stand from which the Taxicab is to be operated is approved as a Taxi Stand by the Council;
- e) An Operator may move the location of the operation of the Taxicab from one approved Taxi Stand to another upon written notification to the Inspector, provided that the Taxi Stand to which the Taxicab is to be relocated will not exceed its Taxicab allocation.

3.4 Insurance

- a) No Taxicab Operator's License shall be issued until sufficient proof of insurance is provided to the Inspector issued by a reputable insurance company insuring the applicant in a minimum amount of one million dollars (\$1,000,000) in respect of bodily injury to or death of a passenger or passengers and a minimum amount of two hundred and fifty thousand dollars (\$250,000) insurance coverage against all public liability and property damage arising out of the Operator's license;
- b) The proof of insurance referred to above shall be in the form of a written certificate from a reputable insurer that it has issued to, or for the benefit of, the person named therein a motor vehicle liability policy or policies which, at the date of the certificate or certificates, is in full force and effect and which designates therein by explicit description, or by other adequate reference, all motor vehicles to which the policy applies.

Town of Gander Taxi and Limousine Regulations

- c) The certificate shall certify that the motor vehicle policy or policies therein mentioned shall not be cancelled or expire except upon ten (10) days prior written notice thereof to the Council and until such notice is duly given, the certificate or certificates are valid and sufficient to cover the term of any renewal of such vehicle liability policy by the insurer.

3.5 Vehicle Inspection

- a) No Taxicab Operator's License shall be issued until the motor vehicle, in respect of which the application for a license is made, has been inspected and approved by the Inspector;
- b) Every vehicle operating as a taxicab under these Regulations shall have at least ~~two~~ **one** comprehensive mechanical inspections and **one vehicle cleanliness inspection** per year in a form prescribed by the Inspector. The Inspector may, in his or her discretion, require additional mechanical and/or vehicle cleanliness inspections;
- c) The inspector holds the authority to ensure that taxicabs are in compliance with "Form B" as submitted by the taxi stand owner and approved by Council;
- d) A new application for a vehicle operating authority will not be accepted by Council for vehicles which are seven (7) model years old or older.

3.6 Taxicab Driver's License

- a) No person shall drive or cause to be driven or act as a driver of any Taxicab without first obtaining a Taxicab Driver's license under these Regulations;
- b) No Taxicab Driver's license shall be issued to any person while the license issued to such person to operate a motor vehicle, pursuant to the Highway Traffic Act and Regulations made therein, is suspended or cancelled by virtue of the operations of the laws of Newfoundland or Canada;
- c) A Taxicab Driver's license is automatically cancelled upon the license issued, pursuant to the Highway Traffic Act or Regulations made thereunder, being suspended or cancelled, or upon the holder thereof being prohibited from driving a motor vehicle under and by virtue of the Criminal Code of Canada and amendments hereto.

3.7 Application for License

- a) Every application for a license or a transfer shall be made in writing to the Council, using "Form A" and shall:
 - I. Comply with these Regulations in all respects;

- II. Set forth the name, age and address of the applicant, if a natural person, or, if a corporation, its name, date and place of incorporation, address of its principal place of business and the names of its officers together with their respective addresses, or if a partnership, association of unincorporated company, then the names of the partners comprising the partnership, association or company together with their names and respective ages and addresses, and also state the trade name or style, if any, under which the applicant proposes to operate, full information pertaining to the extent, character and quality of the proposed operations and in the manner in which such proposed operations are to be conducted, the type, model, capacity and condition of the taxicab or taxicabs proposed to be operated. There shall be attached to such application a certificate from the Inspector, or his or her agent, certifying that the taxicab proposed to be licensed has been approved and inspected by him or her;
 - III. Contain such information as the Council may require to enable it to form an opinion as to the fitness of the application or transferee for the license for which the application is made or ensure compliance with these Regulations;
 - IV. Be accompanied by the fees prescribed by these Regulations for the license for which the application is made.
- b) If in the opinion of the Inspector, any application does not contain sufficient information to enable the Inspector to make a decision or does not comply with these Regulations, the Inspector shall notify the application or transferee in writing of such defects, which may then be corrected, but if such corrections are not submitted to the Inspector within ten (10) days after the applicant or transferee has been notified of the defects, the applications shall be refused;
- c) No license issued under these Regulations shall run from the 1st day of April or the date of the license in one year and shall expire on the thirty-first day of March in the following years.

3.8 Duration of License

Every license issued under these Regulations shall run from the 1st day of April or the date of the license in one year and shall expire on the thirty-first day of March in the following years.

3.9 Renewal of License

Any person holding a license issued under these Regulations who wishes to continue to hold such license shall, on or before the expiry date of the existing license, apply to the Council for a new license in the same manner as the original was applied for under these Regulations.

3.10 Transfer of License

Except in the case of a taxicab driver's license which is not transferrable, no transfer of any license shall be made without the written consent of Council, which consent shall not be unreasonably withheld in the case of a person who, in the opinion of Council, is a fit and proper person to hold the license being transferred and otherwise complies with these Regulations but such consent shall not be required when the person dies or is declared insolvent or makes an assignment for the benefit of his or her creditors of business. Upon the happening of any of the said events, the purchaser of the person's taxicab may obtain a transfer of the taxicab operator's license for the unexpired term thereof upon application to the Council in writing.

3.11 Abandoned License

- a) Where a person abandons or discontinues the carrying on of the business of owning or operating or driving a taxicab the license issued to him or her in respect of the business abandoned or discontinued shall forthwith lapse, be invalid and of no force or effect;
- b) The Council may revoke any taxicab operator's license for any taxicab which had not been operated for a period of three (3) months and such license shall automatically be revoked if the taxicab has not been operated for a period of six (6) months.

3.12 Suspension, Cancellation of License

The Inspector or the Council, as the case may be, shall have the power to suspend, revoke or cancel any license issued under these Regulations for violation thereof.

3.13 Fees

Fees to be issued under these Regulations shall be set annually by Council through its budgeting process.

4. Taxicabs

4.1 Equipment

Every taxicab shall at all times be equipped:

- a) With all equipment as required under the Highway Traffic Act;
- b) With an interior light sufficient to illuminate the entire passenger compartment;
- c) With a handle or opening device attached to each door of the passenger compartment so that such door may be opened by the passenger from the inside or outside of the taxicab without the intervention or assistance of the driver;

Town of Gander Taxi and Limousine Regulations

- d) With an identity light attached to the top of such taxicab which shall be constructed in one unit consisting of an illuminated plate or cylinder upon which is printed the name of the taxi stand and/or telephone number of such taxi stand. The overall dimensions of such identity light shall not exceed six inches in height by twenty inches in length. It shall be unlawful to drive or operate any taxicab with such identity light illuminated while carrying passengers for hire and it shall be unlawful to drive, operate or be in charge of any taxicab unless such identity light is illuminated when such taxicab is for hire.
- e) Every taxicab shall have posted therein or the driver himself shall have on his or her person the following:
 - I. A printed card bearing the words "Taxicab Driving License" issued by the Council to drive a taxicab under these Regulations;
 - II. A printed card bearing the word "Taxicab" issued by the Council with each license to operate a Taxicab under these Regulations affixed to the inside of the taxicab, in respect of which it is issued, in such a manner as to be prominently displayed;
 - III. A Town issued window decal which clearly identifies the taxi zones and applicable rate (Schedule A).
- f) No operator shall exhibit on or about his or her taxicab, any advertisement, number plate, sign or card, other than those approved by or obtained from the Council or the Inspector, except his or her motor vehicle plates;
- g) Every operator shall keep the interior and exterior of his or her taxicab clean, sanitary ~~and~~, dry and in good repair;
- h) Every operator shall, when required, submit his or her taxicab for examination by an inspector or any person authorized by him or her and shall not, at any time, when such taxicab is not employed, prevent or hinder the inspector, or any person authorized by him or her, from entering the same or, at any time, prevent or hinder him or her from entering his or her garage or other building for the purpose of inspecting the same;
- i) Where an operator discontinues the use of, sells or otherwise disposes of his or her taxicab, he or she shall forthwith remove there from all items required solely by these Regulations to be affixed thereto or displayed therein and thereafter no person shall drive or use or require that vehicle to be driven or used as a taxicab until a new license has been issued in respect thereof unless the sale is made to a transferee;
- j) If the operator acquires another taxicab in place of the one sold or otherwise disposed of (for use a taxicab) he or she shall submit the latter taxicab to the inspector for approval before using the same and if such approval is given he or she may affix thereof or display therein all items as required under these Regulations and substitute or temporary identification decals will be issued;
- k) **The owner shall ensure that the taxicab is in good repair, the body of the taxicab is undamaged and of consistent colour, the side windows are in good working order, and that the interior dome light operated by interior switch as well as when the door opens.**

4.2 Identification

- a) The operator of every taxicab licensed under these Regulations shall apply to the inspector for identification decals;
- b) No motor vehicle shall be operated or used or be permitted to be used as a taxicab on any streets, highways or public places within the Town unless the identification decal evidencing that a taxicab license has been issued in respect of such motor vehicle is firmly affixed to such vehicle in the manner herein provided;
- c) Identification decal shall be at all times securely affixed to the rear trunk lid of the taxicab for which it was issued and shall be in such a place and position that they shall be clearly visible;
- d) No person shall attach or display identification decals to or on any vehicle other than the taxicab in respect of which they were issued, without the prior approval of the inspector;
- e) If identification decals issued in respect of a taxicab are lost or become mutilated or illegible, the operator of the taxicab shall notify the inspector who may, on payment of the fees prescribed by Council and upon receiving such information as he or she may require respecting the taxicab, issue substitute or temporary identification decals;
- f) Identification decals shall, when the taxicab to which they are allotted is used upon any street, highway, or public place in town, be free from mud, dust, and other obstructing material and free from mutilation so that all times such decals are clearly visible and legible.
- g) All taxicabs must be in compliance with the Fleet Identification Scheme as approved by Council and listed in "Schedule B".

5. Taxicab Operations

- a) No operator shall employ any person other than a driver who holds a license issued pursuant to the Highway Traffic Act as a driver of his or her taxicab or permit such taxicab to be driven by or placed upon any stand in charge of a person who does not hold such license; and, any such person before being so employed must also hold a current valid taxicab driving licence under the provisions of these Regulations;
- b) Every person who holds a taxicab operator's license is responsible to ensure that every person who drives the taxicab complies with all the provisions of these Regulations;
- c) No driver shall transport, consume or have in his possession any alcohol while in charge of a taxicab except for the sole purpose of transporting alcohol from a business licensed to sell alcohol by the Newfoundland Liquor Corporation to a residence of elsewhere, in which case a taxi driver will ascertain that the person accepting the alcohol has reached the legal age of majority. *fixed*

- d) Every driver of a taxicab shall have the right to demand payment of the regular fare in advance, and may refuse employment unless so paid, but no driver of a taxicab shall refuse or neglect to convey any orderly person or persons upon request anywhere in the Town unless previously engaged;
- e) No driver shall operate a taxicab when the driver has been on duty for more than 14 hours within a 24-hour period, without first taking 10 hours off duty. Within the 14 hours on duty period, a maximum of 12 hours may be consecutive on duty time.

6. Taxicab Drivers

- a) No drivers shall drive his or her taxicab upon any street in such a manner that it interferes with the normal flow of traffic, or by interfering with the proper and orderly access to or egress from any place of public gathering, or by cruising in front of any place of public gathering; provided, however that the driver may accept passengers at any place of public gathering so long as his or her taxicab is lawfully parked in the vicinity of the place or building where such public gathering is taking place;
- b) All drivers shall at all times obey the orders of any member of the Royal Canadian Mounted Police or Peace Officer appointed by the Council;
- c) No driver shall carry any person other than the passenger and his or her party first engaging his or her taxicab, unless by consent of the first passenger, and no driver shall carry in his or her taxicab a greater number of persons or occupants than that specified in the licence of such taxicab;
- d) Every driver shall be civil, courteous and well behaved at all times when driving a taxicab;
- e) Every driver shall take due care of all property delivered or entrusted to him or her for conveyance or safekeeping. Every driver immediately upon the termination of any hiring or engagement, shall carefully search his or her taxicab for any property lost or left therein, and all property or money left in his or her taxicab shall be forthwith delivered over to the person owning the same, or if the owner cannot at once be found, then to the nearest police station will all information in his or her possession regarding the same;
- f) No driver of any taxicab shall knowingly drive or permit to be driven about the streets in his or her taxicab any person known to him or her to be engaged in an unlawful act and no driver while in charge of his or her taxicab shall visit any disorderly house or any place where liquor is illegally sold;
- g) The driver may refuse to provide or continue transportation to any person who is in an intoxicated or unfit condition or who is conducting himself or herself in a boisterous or disorderly manner or is using profane or obscene language, and if such person is then in the taxicab the driver may drive his or her taxicab to the nearest police officer or police station and deliver the said person to such police officer or at such police station;

Town of Gander Taxi and Limousine Regulations

- h) Every driver shall drive the taxicab operated by him or her by the most direct travelled route to the point of destination, unless otherwise directed by the passenger;
 - I. a) No person shall smoke while in a taxicab;
b) Taxicab owners may post in their taxicabs "No Smoking" signs;
 - II. Taxicab owners may post in their taxicabs "No Eating" and "No Drinking" signs and no person shall eat or drink in a taxicab where such sign/s are affixed;
 - III. Taxicab drivers shall not use or accept cellular telephone calls when engaged by a passenger;
 - IV. Every driver and passenger shall comply with the Code of Ethics prescribed in "Schedule C" of these Regulations.

7. Rates and Fares

- a) The rates or fares to be charged by the operators or drivers of taxicabs for the transportation of any passenger or passengers on any trip which commences and terminates within the town shall be exactly in accordance with the tariff of fares shown in "Schedule A" and no rates or fares higher or lower than that contained in the said schedule shall be charged or payable;
- b) No operator or driver shall publish or use a tariff or demand or receive any rate or charge which is not in accordance with these Regulations;
- c) Every driver of a taxicab shall have the right to demand payment if the regular fare in advance, and may refuse employment unless so paid, but no driver of a taxicab shall refuse or neglect to convey any orderly person or persons upon request anywhere in the town unless previously engaged or unable to do so;
- d) No operator or driver shall be entitled to recover or receive any fare or charge from any person or persons from whom he or she shall have demanded any fare or charge greater or less than those authorized by these Regulations;
- e) The tariff rates herein authorized shall be computed from the time or place when or at which the passenger or passengers first enters the cab to the time or place when or at which the passenger or passengers finally discharge the taxicab;
- f) As many passengers up to the seating capacity of the taxicab shall be transported for the one fare within the tariff of maximum rates fixed by "Schedule A" where the passenger paying the fare gives his or her consent or approval, but no driver or owner shall carry or permit to be carried [more than the] designated seating capacity of the taxicab will accommodate and in no case more than six seated adults or the equivalent;
- g) No operator or driver shall use any tariff card, other than that obtained from the Council, or remove, exchange, lend or otherwise dispose of such tariff card;
- h) No person who engages any taxicab shall fail or refuse, upon demand, to pay the fare or charge authorized by these Regulations, or, in case no fare or charge is provided by these Regulations, the reasonable fare or charge demanded for any taxi service provided to such person.

~~8. Taxi Stand~~

- ~~a) Every person operating any taxicab shall maintain a fixed place of business or location approved by the Council and shall not stand, or ply for hire, or carry on business from any other place. Any approved Taxi Stand must be maintained in a clean and sanitary condition meeting the requirements of Municipal and Provincial laws;~~
- ~~b) In the case of taxicabs not standing for hire on private premises, the Council may appoint a public stand for each taxicab, and may from time to time, change the same and such taxicab shall ply for hire at the place so appointed for it and no other, and no vehicle shall stand or be parked at any such public stand except the taxicab for which it is appointed;~~
- ~~c) Nothing in the section shall prevent a taxicab from attending at any transportation terminal premises to await the arrival of passengers and ply for hire at such place;~~
- ~~d) Every Taxi Stand on private land shall have such amount of square feet of vacant land available on such stand as Council in its discretion shall prescribe; and no taxicab shall be licensed in respect of or allocated to any stand unless such amount of square footage as prescribed by Council is available on such stand for use at all times by such taxicabs;~~
- ~~e) No person shall park any vehicle other than a taxicab on a taxi stand approved by Council;~~
- ~~f) It shall be a violation of these Regulations for a person or persons operating a Taxi Stand to operate a greater number of taxicabs than authorized by Council.~~

8. Violations and Penalties

- a) The inspector shall have the power to suspend any or all licenses for cause when he or she shall have determined that any of the provisions have been violated or that any person shall have failed to comply with the terms of such license or the rules and Regulations of the Council pertaining to the taxi stand, operation, driving or use and to the extent, character and quality of the service or any of them of any taxicab;
- b) The person whose license has been suspended under this section shall be entitled to a hearing on the suspension before the Council as soon as reasonably practicable after the date of the suspension and the person shall be notified of such hearing;
- c) Upon the hearing of such matter the Council may reinstate the license, continue the suspension of the license for such time as it deems fit, or revoke the license;
- d) Notice of the hearing on such suspension shall be in writing and shall be served at least five days prior to the date of hearing thereof, such service to be upon the person or his or her agent or manager, and such notice shall state the grounds of complaint against the person and shall also state the time when, and place where such hearing will be held. In the event the person cannot be found, or service of such notice cannot be made upon him or her in the matter herein provided, then a copy of such notice shall be mailed, postage fully prepaid;

Town of Gander Taxi and Limousine Regulations

- e) After the revocation, suspension or cancellation of any license, it shall be unlawful for any person to drive, apply for hire with, use, operate, cause to use or operated within the Town, a taxicab, until such revocation, suspension or cancellation has been lifted;
- f) Every person who violates or fails to comply with any provisions of these Regulations is guilty of an offense and in summary conviction is liable to a fine not exceeding on thousand dollars (\$1,000);

9. Enforcement

- a) The Town Council of Gander or its authorized administrator shall be the Enforcement Authority for the purposes of these Regulations;
- b) Enforcement and prosecution under these Regulations may be undertaken by any Police Officer or by any other person so authorized by the Enforcement Authority;
- c) Pursuant to Section 404(1) of the Act, the Enforcement Authority may serve upon the owner or any other person in violation of a provision of these Regulations, a serially numbered notice advising the nature of the violation and required action to conform with the standards as set out in these Regulations;
- d) The owner or any other person served a notice shall carry out the directions of the Enforcement Authority referred to in Section 9 (c) at the cost of the owner or person served within the time specified;
- e) Where the Enforcement Authority has placed or caused the placing of a sign, placard, or notice upon any premises under the authority of these Regulations or any other applicable law, by-law or regulation, no person shall remove such sign, placard, or notice except with the consent of the Enforcement Authority;
- f) Any costs to the Town for all works carried out in response to a violation of these Regulations, in addition to any penalty prescribed hereunder, may be recoverable from the owner or the person in contravention of these Regulations as a civil debt;
- g) Every person requested by a Police Officer or person authorized to enforce these Regulations shall upon request, forthwith give his/her proper name and address;
 - I. It shall be the duty of a Police Officer or the Enforcement Authority to:
 - II. Report the name and address of any person observed, or reliably reported to have violated any of the provisions of these Regulations;
 - III. Report the time and nature of the violation of the Regulations, and any circumstances being relevant to the violation;
 - IV. Serve upon the person violating and provision of these Regulations a serially numbered notice that the person concerned has violated a provision of the Regulations, and instructing such person to carry out any order in regard to such violation;
 - V. Furnish the Town Clerk a duplicate of each serially number notice of violation.

Town of Gander Taxi and Limousine Regulations

10. Failure to Comply

- a) Pursuant to Section 404(5) of the Act, where a person to whom an order is directed does not comply with the order or part of an order made under Section 9 (c), Council may take the action that it considers necessary to carry out the terms of the order and any costs, expenses or charges incurred by Council in carrying out the terms of the order are recoverable from the person against whom the order was made as a debt owed to Council;
- b) Council may delegate to an official or employee of Council the power to issue orders under this section;
- c) The owner shall save harmless Council, its employees, servants or agents from any and all claims arising out of the actions of Council, its employees, servants or agents in the process of inspecting and/or carrying out work under these Regulations, except in the case of gross negligence.

11. Offence and Penalties

- a) Every person who commits an offence under these Regulations or who acts in contravention of or fails to comply with any provision thereof, or neglects or refuses to do so:
 - I. May be liable to penalties as stipulated in accordance with Section 420 of the Act; or
 - II. May be subject to an order under Section 404 (1) of the Act; or
 - III. May be subject to a violation notice issued under Section 421.1 (1) of the Act; or
 - IV. May be issued a ticket under the Provincial Offences Act in accordance with Section 421.2 of the Act;
- b) The conviction of a person for failing to comply with a requirement or obligation referred to in subsection (1) shall not operate as a bar to further prosecution under these Regulations for the continued failure on the part of the person in comply;

12. Severability

If a court of competent jurisdiction should declare any section or part of a section of these Regulations to be invalid, such declaration shall not affect the remainder of these Regulations and the remainder of these Regulations should be valid and shall remain in force;

13. Repeal

All previous Taxi and Limousine Regulations for the Town of Gander are hereby repealed.

14. Appeals Process

An Appeal of any section or part of this regulation can be made, in writing, to council for their discretion to amend this regulation.

Persons wishing to plea "not guilty" of an offence must do so no later than the default conviction date stated on the ticket. Persons must complete the information on the ticket in the space applicable. Gander Summary Offence Tickets are contested in the provincial court located at:

100 Airport Blvd
Gander, NL A1V 2M7

The original copy of the ticket must be provided to the Gander Provincial court office where a court date will then be provided.

Payment of convictions can be made in person at the Gander Provincial Court, or to the address located in the information provided on the Summary Office Ticket.

Interest charges may be applied on late payments.

Town of Gander Taxi and Limousine Regulations

SCHEDULE "A"

TARIFF OF FARES (TAXICAB)

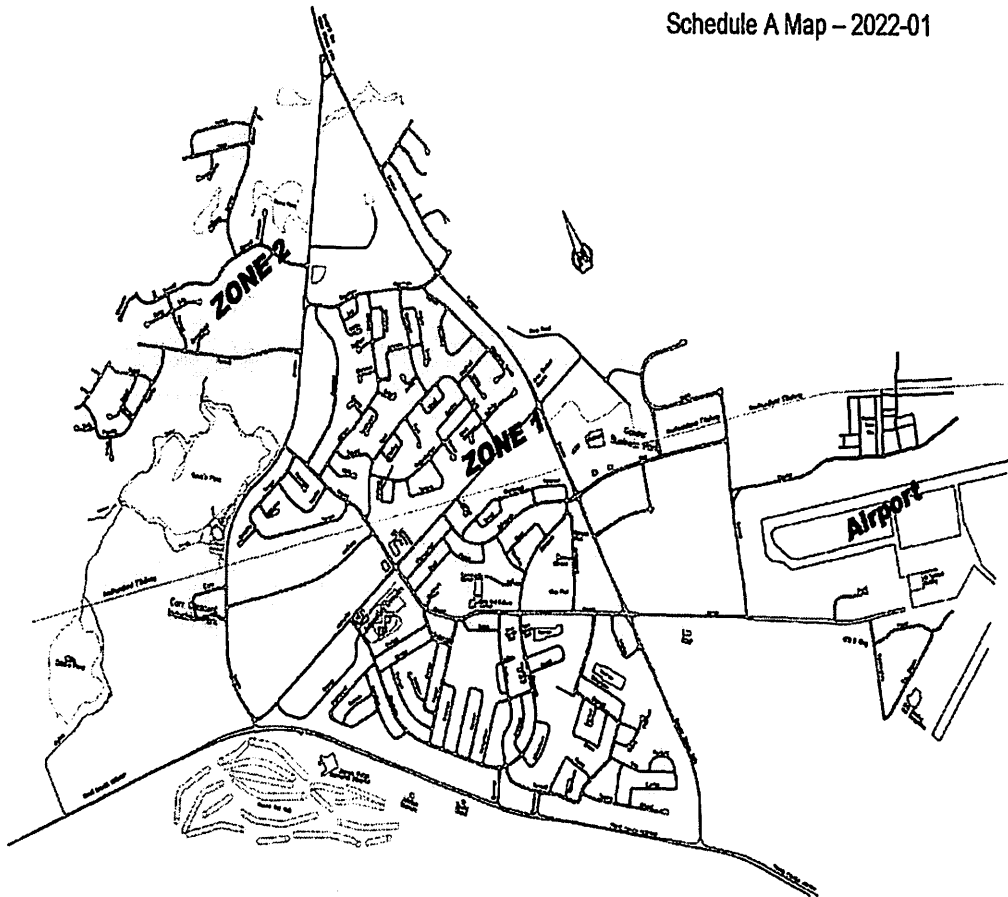
One to Four Passengers	Rates
Fare within Zone	\$7.00 \$8.00
Fare outside Zone	\$10.00 \$12.00
Fare between Zone 1 and Zone 2 and Zone 3 Fare within Zone 3	\$10.00
Fare from any zone to Airport	\$12.00 \$15.00
Return Fare in Airport Zone	\$18.00
Wait time inside a Zone every 5 minutes	\$1.00 \$2.00
Wait time outside a Zone	\$2.00
Wait time per hour	\$25.00
Every extra 5 minutes	\$2.00

TARIFF OF FARES (LIMOUSINE)

Minimum charge of twenty-five dollars (\$25.00) with a minimum hourly charge of seventy-five dollars.

Town of Gander Taxi and Limousine Regulations

Schedule A Map – 2022-01



FARE WITHIN ZONE	\$ 8.00	WAIT TIME EVERY 3 MINUTES	\$ 2.00
FARE OUTSIDE ZONE	\$ 12.00	WAIT TIME PER HOUR	\$25.00
ANY ZONE TO AIRPORT	\$ 15.00		

Town of Gander Taxi and Limousine Regulations

SCHEDULE "B"

OPERATIONS

Trade name of Taxi companies licensed to operate within the Town of Gander, including number of licenses approved are as follows:

Busy Bee Cabs	20 Licenses	October 11, 2005
ASAP Cabs	10	March 2017

Fleet Identification Scheme

Busy Bee Cabs: Yellow strip about 14 inches wide from the front to the back of the vehicle on both sides with the name Busy Bee Cabs and the phone number in black painted on it.

SCHEDULE "C"

Taxi Driver Code of Ethics

The Town of Gander Taxi Drivers must abide by the following requirements:

1. Demonstrate Courtesy and Be Helpful

The Taxi industry often represents the public face of our community. Drivers must be courteous and helpful in the performance of their duties. Drivers shall not use foul language or engage in offensive conversation.

2. Have Knowledge and Observe All Traffic Laws

All taxi drivers are to know and shall obey all traffic laws with intent to provide the utmost of public care and provide a safe transportation service. Erratic and/or reckless driving shall not be tolerated.

3. Have Knowledge of the Town and Amenities

Taxi drivers are expected to know and use the major routes and destinations within their geographic service area. These include Gander airport, the trans-island bus service stops, hotels and sporting and cultural facilities.

4. Take the Most Direct and Practicable Route

Taxi drivers must take the most direct, practicable route from when they pick up a customer to the requested destination, unless otherwise directed by the customer. The driver can and should briefly consult a street directory or GPS when in doubt.

5. Exhibit Personal Neatness, Cleanliness and Tidiness

Taxi drivers must be clean, neat and tidy in appearance, and not wearing strong colognes or perfumes or emit body odor. Clothing worn shall be ~~professional in appearance including collared shirts, long trousers or skirt, and closed toed footwear.~~ Business Casual.

6. Taxi Vehicle Neatness, Cleanliness and Condition

Taxi Vehicles must be in safe operating condition and free from mechanical deficiencies. The interior of the car shall be clean and free from rubbish and/or clutter. Interior fabrics, glass, handles and trims shall be of good condition and be clean and free of dirt and staining. Exterior of the vehicle shall be in good physical condition and appearance. The vehicle must be free of damages, be clean, be of consistent colour, and have wheel covers (with exception of winter tires being used between October 1st to May 31st) or dressed rims.

7. Handle Passenger Luggage

Taxi drivers must provide reasonable assistance to a customer loading their luggage and/or personal belongings. This includes assistance with getting luggage into and out of the taxi and taking reasonable care while in the taxi. Taxi drivers are not expected to move luggage when it may cause injury to them or others. Neither are they expected to carry more luggage than the reasonable capacity of the storage facilities of the vehicle. Any found or left behind items shall be reported to their dispatching taxi stand and made available for customer retrieval.

8. Provide Assistance to Special Needs Passengers

Drivers are to demonstrate understanding and patience and must provide assistance to special needs or mobility challenged persons, including children and elderly, embarking and/or disembarking their taxi. Service animals must be accepted for carriage provided they can be safely transported in the taxi vehicle. Patience and assistance must also be demonstrated to tourists exploring our Town.

9. Exercising the Right to Refuse or Terminate

Drivers are not required to accept or continue to transport a passenger/s if the passenger;

- a. is demonstrating violent behaviors,
- b. is noisy, is misbehaving, or is being offensive,
- c. is unable to demonstrate an ability to pay; the driver can ensure their ability to pay by requesting a deposit up to the amount of the estimated fare before starting the transport.

**Property Tax Reductions
- Residential -
Year 2022**

Roll Number	2022 Property Tax	% of Reduction	Amount of Reduction	Revised 2022 Taxes
049000330000	\$1,661.88	10	\$166.19	\$1,495.69
030200110000	\$1,644.40	10	\$164.44	\$1,479.96
027500230000	\$1,706.72	50	\$853.36	\$853.36
022310070000	\$2,946.28	10	\$294.63	\$2,651.65
045510120000	\$3,313.36	50	\$1,656.68	\$1,656.68
024500300000	\$2,093.56	20	\$418.72	\$1,674.84
023500060000	\$1,871.64	50	\$935.82	\$935.82
034510120000	\$1,870.88	10	\$187.09	\$1,683.79