

MINUTES

Regular Meeting of Council
Wednesday, September 1, 2021 @ 4:00 pm
Council Chambers

Present:

| | |
|-------------|--------------|
| P. Farwell | Mayor |
| T. Pollett | Deputy Mayor |
| B. Dove | Councillor |
| O. Fudge | Councillor |
| G. Brown | Councillor |
| P. Woodford | Councillor |

Advisory and Resource:

| | |
|--------------|------------------------------------|
| D. Chafe | CAO |
| B. Hefford | Town Clerk |
| K. Hiscock | Director of Corporate Services |
| B. Freeborn | Director of Community Services (A) |
| T. Barron | Director of Municipal Works |
| H. Lowe | Fire Chief |
| J. Blackwood | Director of Engineering |
| B. Dawe | Communications Officer |

1. CALL TO ORDER

The Meeting was called to order at 4:00pm.

2. VISITORS/PRESENTATIONS

Fetal Alcohol Spectrum Disorder Awareness Week Proclamation

The Mayor proclaimed September 6 – 10, 2021 as Fetal Alcohol Spectrum Disorder Awareness Week in the Town of Gander.

Prostate Cancer Awareness Month

Prostate Cancer Support Canada has requested municipalities in Canada support the “Light up in Blue” campaign.

Throughout September the Town of Gander will be lighting the Town Hall exterior in blue in support of men and their loved ones impacted by prostate cancer.

3. APPROVAL OF AGENDA

Motion #21-151

Approval of Agenda

Moved by Deputy Mayor Pollett and seconded by Councillor Fudge that the Agenda for the Regular Meeting of Council on September 1, 2021 be adopted.

In Favour: 6 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #21-152

Regular Minutes for Approval

Moved by Councillor Fudge and seconded by Councillor Brown that the Minutes from the Regular Meeting of Council on August 11, 2021 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Motion #21-153

Special Minutes for Approval

Moved by Councillor Woodford and seconded by Councillor Dove that the Minutes from the Special Meeting of Council on August 19, 2021 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

6. REPORTS – STANDING COMMITTEES:

A. Community Services Committee:

The Community Services report was presented by Councillor Fudge.

The Community Services meeting was held on August 24, 2021. The meeting was chaired by O. Fudge, Councillor. Other members present included: T. Pollett, Deputy Mayor; K. Sceviour, Director of Community Services (A); B. Hefford, Town Clerk.

The following items were discussed:

Request to Lease Cobb’s Pond Rotary Park Canteen

The Committee reviewed a request to lease the canteen at Cobb’s Pond Rotary Park. The proposal detailed some ideas for space including food items to be offered and types of service. The Committee agreed this is a nice addition to the park. However, there is a requirement for a Request for Proposal (RFP) to lease a Town facility for canteen/cafe service. The Director will prepare the RFP for the Spring/Summer 2022. The Committee asked for evaluation to determine if the facility can be leased on a non-exclusive basis, allowing the Town to use the space for other needs.

North Atlantic Aviation Museum Operating Grant

In 2021, the North Atlantic Aviation Museum received an operating grant from the Town of Gander. This was in addition to funds they had been holding in trust from 2020 as they did not operate the “Beyond Words Tour” in 2020. The tour was not held again in 2021 due to covid restrictions, so the Committee has agreed to allow them to continue to hold the funds in trust for the 2022 tour.

Variance Report

The Department’s variance report to June 30, 2021 was reviewed. It was noted that there was an overall savings of \$33,090. Some of these variances were attributed to the COVID-19 pandemic and not being able to host many events during the summer, so there was saving in the hosting grants and special event accounts. Other variances were due to positions not filled, and consumption of Electrical and Heating Oil being down at the Steele Community Centre.

Though not easily isolated, the Committee is encouraged that the reduction utilities can be partially attributed to the system upgrades undertaken in 2020 under the Honeywell retrofit.

The Committee was pleased with the overall savings and forwards to the Corporate Services Committee for their review and consideration.

T’Railway Kiosk

The Newfoundland T’Railway Council has an information kiosk located in several communities in NL through which the T’Railway passes. In 2021, the T’Railway passed ownership of these to the respective communities and will be paying for new signage to be developed and installed by the towns.

Gander’s kiosk is located at the intersection of Byrd Ave and Airport Blvd and the Tourism Development Officer has been working on the design of new graphics for each side of the sign which he presented to Committee. Each side will have an up-to-date Town street map as the base with the Multi-Use Trail highlighted. One side focuses on the practical needs of the typical motorized user – where to eat, get fuel, accommodations, etc and also includes the Town’s Quick Reference Guide for off-road vehicle use. The other side focuses on places to see/visit that are close to the T’Railway and features photography for easy use. A QR code will be incorporated as a link for up-to-date information.

Upcoming Events

- 20th Anniversary of 9/11 Commemoration – Sept 10th & 11th
- Quad-a-Palooza – Sept 17th & 18th
- Seniors Wellness Session – Sept 21st

B. Governance & Legislative Services Committee:

The Governance & Legislative Services Committee report was presented by Deputy Mayor Pollett.

The Governance & Legislative Services Committee was held on August 24, 2021. The meeting was chaired by T. Pollett, Deputy Mayor. Other members present included: G. Brown, Councillor; P. Woodford, Councillor; O. Fudge, Councillor; B. Hefford, Director of Governance & Legislative Services/Town Clerk; K. Bull, Deputy Municipal Clerk.

The following items were discussed:

Qalipu First Nation

Frank Skeard, an elected Councillor for the Qalipu First Nation met with the Committee to discuss partnership opportunities in the Town of Gander. Most notably are proposed projects to establish a physical location in the community. Mr. Skeard advised that the band membership is growing, and their members desire improved services throughout geographical regions served by the First Nation. The band has decided to increase their exposure through all wards in the province. To facilitate this, they will require a space to gather, host events etc. The Qalipu Council feels that partnering with municipalities is one way to achieve these goals.

The Committee and Mr. Skeard feel that a partnership to identify a facility to encourage inclusivity. Qalipu and the Town have each submitted proposals for funding to further develop this initiative.

The Committee and Mr. Skeard have agreed to reconvene after the Municipal Election on September 28 to discuss a path forward.

MUN 5 Year Strategic Plan

The Committee reviewed correspondence advising that Memorial University has released its 5 Year Strategic Plan – Transforming Our Horizons. This is an important planning document outlining the strategic direction in the Province. The Committee would encourage community members to read the document, ensuring they are engaged.

Private Members Bill - Climate Change

The Committee reviewed a request from MP Peter Julian to support a private members bill regarding Climate Change. The Committee did not feel they had enough information to support the request.

Premier's Forum – Call for Regional Nominations

The Town Clerk advised the Committee that due to COVID restrictions, the number of attendees for the Premier's Forum have been reduced this year. As a result, Council will have to nominate and vote for a regional representative to attend.

DMC Kelly Bull has put her name forward to represent PMA at the Forum.

MNL Call for Resolutions

The deadline to submit resolutions for the 2021 MNL AGM is September 17. Council is interested in submitting a resolution for a Councillor's Code of Conduct.

The Mayor advised that at a recent MNL meeting, information presented indicated that this work is currently in development in relations to the new Municipalities Act which will address this issue.

MNL Vacancies

Nominations for President, Vice-President, Small Towns Director and Urban Municipalities Director are currently being accepted. Term until the 2023 AGM.

Municipal Election

As per the *Municipal Election Act*, the Town Clerk acts as the Returning Officer, but the Returning Officer must appoint an Alternate Returning Officer by Motion of Council.

Motion #21-154 Municipal Election

Moved by Deputy Mayor Pollett and seconded by Councillor Brown that the Deputy Municipal Clerk be appointed as the Alternate Returning Officer for the Municipal Election on September 28, 2021.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Town Hall Lights

The Town of Gander has recently installed colour changing lights as a way to acknowledge events that are of importance to our residents. As an example, the lights will be set to orange on National Indigenous Peoples Day and Prostate Cancer Awareness will be set to blue.

The Committee was pleased that this solution has been identified to participate in these important community initiatives.

C. Public Works & Services Committee:

The Public Works & Services Committee report was presented by Councillor Brown.

The Public Works & Services Committee meeting was held on August 24, 2021. The meeting was chaired by G. Brown, Councillor. Other members present included: P. Woodford, Councillor; R. Stoyles, Director of Municipal Works & Services(A); B. Hefford, Town Clerk; D. Whitt, Supervisor of Water and Sewer; G. Whitt, Administrative Support Clerk.

The following items were discussed:

WTP Air Dryers

The Supervisor of Water & Sewer informed the Committee the need for the replacement of the air dryers in the water treatment processing system. The approximate cost of an air dryer is \$16,000.

The air dryers currently in use are an original component of the Water Treatment Plant (WTP) that has been in operation since its inception in 2006. Air dryers are essential in the operation of the water treatment plant to complete the primary disinfection process for the Town's potable water.

There are ongoing issues with the air dryers overheating causing a shut down of the system resulting in significant costs associated with frequent service calls and the difficulty of sourcing parts required. Service providers have recommended replacing the current units with liquid cooled systems. This change is recommended to replace both air dryers ensuring both dryers are compatible with the Supervisory Control and Data Acquisition (SCADA) computerized monitoring system currently in place.

The increase in budget can be accommodated with the Departmental budget and will be referred to Corporate Services for approval.

The Committee recommends replacement air dryers and forwards this item to the Corporate Services Committee for consideration and recommendation to Council.

Variance Report, 2nd Quarter

The Committee reviewed the Municipal Works and Services variance report for the second quarter.

The Municipal Works and Services Department is currently operating underbudget by \$32,859.00.

The cost savings identified are due to delays in replacing staff on unpaid leave. Additional expenses included the cost of an insurance deductible, identified in the first quarter report, and the truck rental tender for the annual curbside clean up event was underbudgeted by \$7,666.00.

Asphalt Millings

The Committee discussed the use of asphalt millings and potential uses as a dust control measure. Recent asphalt milling placement in the vicinity of the ball fields will be evaluated for similar applications in the future.

The Committee suggests that evaluations be used to determine future recommendations for asphalt millings. This consideration should be undertaken by the Planning and Development Services as part of the capital planning process.

The Committee refers this item to the Planning and Development Services Department for consideration.

Operations Update

The Director (A) provided the Committee with an update of the following operations:

- Civic Enhancement: This season has proven to be extra busy due to the very dry conditions. With the regular maintenance of existing green spaces, together with installation of new trees and shrubs, extra time was required to ensure adequate watering was obtained. Summer student placements have completed their term and maintenance will continue by our seasonal staff.
- Street Painting: Considering the season began with delays in street paint applications due to the limited availability of paint, the Department is satisfied with its performance to lay paint in a timely manner. It is anticipated the resurfacing of Airport Boulevard will be completed in the coming days and road paint will be applied immediately following.

Notable Dates

- Garbage collection scheduled for the Labour Day holiday, Monday, September 6th, will now be collected on Wednesday, September 8th.
- The next Waste Transfer Station is scheduled for September 18th. Hours of operation are 8 a.m.- 4 p.m.
- The annual Household Hazardous Waste Day will be held on Saturday, September 18th at the Town Square East parking lot from 8:30 a.m. – 3:30 p.m.
- A Curbside Giveaway event is set for September 18th – 19th, inclusive. Residents are encouraged to place good used items that are suitable for reuse at curbside with a “free” sign on items to identify they are free for the taking.
- The annual Curbside Cleanup is scheduled for September 20th – October 1st, inclusive. Cleanup refuse will be collected on the day of your scheduled household garbage day and must be placed at curbside no later than 8 a.m.

Details on these events can be viewed on the Town of Gander Website at www.gandercanada.com

D. Public Safety & Protective Services Committee:

The Public Safety & Protective Services Committee report was presented by Councillor Dove.

The Public Safety & Protective Services Committee was held on August 25, 2021. The meeting was chaired by B. Dove, Councillor. Other members present included: T. Pollett, Deputy Mayor; H. Lowe, Director of Protective Services/Fire Chief; B. Hefford, Town Clerk; L. Small, Administrative Assistant.

The following items were discussed:

Fire Safety Week

The Committee reviewed correspondence from the provincial department Justice and Public Safety-Fire Services Division announcing Fire Prevention Week from October 3- 9th. This year's theme is "Learn the Sounds of Fire Safety". The Town of Gander encourages resident to practice fire safety in their homes and to watch for media releases throughout the week.

Variance Report

The Committee reviewed the second quarter variance report to June 30, 2021. The Fire Department is over budget by \$ 27,582 due to unexpected overtime costs for dispatcher positions, equipment replacement such as the alarm monitoring drive, air bottles 5- year rotation testing and a sprinkler valve replacement.

The Municipal Enforcement budget is over by \$ 12,235 due to overtime costs incurred due to sick leave. The Director expects this quarter to balance by next quarter due to timing and some savings expected from reduced training and travel costs.

The Delegation from the RCMP – joined the meeting

The Committee met with a delegation from our local RCMP detachment who presented them with an overview for 2020-2021 and the current policing model. This detachment now oversees seven others in the central region. It has a complement of 36 members. This does not include Traffic Services which are also stationed in Gander.

E. Planning & Development Committee:

The Planning & Development Committee report was presented by Councillor Woodford.

The Planning & Development Committee meeting was held on August 25, 2021. The meeting was chaired by P. Woodford, Councillor. Other members present included: T. Pollett, Deputy Mayor; G. Brown, Councillor; J. Blackwood, Director of Planning & Development; B. Hefford, Town Clerk; D. Quinton, Economic Development Officer.

The following items were discussed:

Wastewater Treatment Plant Storage Building

The Committee reviewed proposals for professional services associated with the design and contract administration for the newly proposed storage building at the new Wastewater Treatment Facility.

Four bids were received with the lowest compliant proposal being received from Cecon Limited in the amount of \$47,914.75 HST inclusive. Included in this fee was a \$10,000 allowance for geotechnical investigations and materials testing.

The Committee is recommending that Cecon Limited be engaged to provide professional design and contract administrative services for the provision of a storage building for the new Wastewater Treatment Facility as attached and forwards it to the Corporate Services Committee for their review and consideration.

This amount will be cost-shared under the master funding agreement with the Provincial and Federal Government.

Building Statistics

The Committee reviewed the Town of Gander's Building Statistics for the period of January 1 to June 30, 2021. Building permits obtained in this period totaled 136 with an estimated construction value of \$4,932,072. Although the number of permits was up slightly from the same period last year the overall construction value was down. The Committee is optimistic that construction activity will continue to increase as the year progresses and looks forward to a strong second half of the construction season.

Variance Report – Economic Development

The Variance Report for Economic Development for the period January 1, 2021 to June 30, 2021 was presented to the Committee. With timing adjustments there were only minor variances and an overall demonstrated savings of \$1,455 for this period. The Committee was pleased with the report and forwards it to the Corporate Services Committee for their review and consideration.

Department Variance Report – Planning and Development

The Variance Report for Planning and Development for the period January 1, 2021 to June 30, 2021 was presented to the Committee. With timing adjustments, the department is projection a savings of \$20,709 for this period which is attributed to a combination of reduced training due to the pandemic, higher than anticipated request for compliance records and slightly higher than anticipated housing starts. The Committee was pleased with the report and is hopeful construction will continue to strengthen into the second half of the year and forwards the report to the Corporate Services Committee for their review and consideration.

WERAC Recommendations

The Committee reviewed correspondence from the Wilderness and Ecological Reserves Advisory Council indicating that the Minister of Environment and Climate Change has recently made WERAC's Recommendation Report on the Protected Areas Plan for the Island of Newfoundland publicly available on the Departmental Website at <https://www.gov.nl.ca/ecc/homefornature>. Although the areas being proposed for protection are outside the Municipal planning boundary, they are adjacent to Gander and may restrict resident's ability to use these areas for recreation and economic development ventures.

The Committee reviewed the formal representation Council had made during the Phase 1 public consultation on the proposed protected area plan for the Island of Newfoundland and is recommending that this item be forwarded to the next Privileged meeting of Council for further discussion and planning of strategies for making the community aware of the proposal and Council's concerns.

Home Based Business – 45 Brown Crescent

The Committee reviewed a Home-Based Business application from the resident of 45 Brown Crescent. The application is seeking Council's permission to operate Molloy Anstey Construction Limited from that property offering Residential and Commercial building construction and renovations.

The Director advised discretionary use notices were advertised with no objections being received by the advertised deadline.

Motion #21-155

Home Based Business – 45 Brown Crescent

Moved by Councillor Woodford and seconded by Deputy Mayor Pollett that Molloy Anstey Construction Limited be permitted to operate a home-based business at 45 Brown Crescent.

In Favour: 6 Opposing: 0

Decision: Motion carried.

F. Corporate Services Committee:

The Corporate Services Committee report was presented by Councillor Brown.

The Corporate Services Committee meeting was held on August 26, 2021. The meeting was chaired by G. Brown, Councillor. Other members present included: P. Woodford, Councillor; O. Fudge, Councillor; P. Farwell, Mayor; T. Pollett, Deputy Mayor; K. Hiscock, Director of Corporate Services; B. Hefford, Town Clerk.

The following items were discussed:

Delegation – Psychology Counselling Centre

The owners of Psychology & Counselling Centre, Dr.'s Jancke & Ida Pienaar met with the Committee to discuss Council's decision to deny their request to add "psychology centres" to the Class 3 business category.

At the meeting, they elaborated on the reasons identified in the correspondence sent to the Town on July 14, 2021 to move their business to the Class 3 category. They were also seeking clarification as to why physiotherapy centres were moved to the Class 3 category in March 2014.

The Committee was pleased to meet with Dr.'s Jancke & Ida Pienaar to discuss their concerns and will take them under consideration when reviewing the business classifications prior to the 2022 budget.

Invoice for Approval

OPERATING

| | |
|---------------------|---------------------------|
| 1. Stewart McKelvey | \$ 38,947.05 |
| Budget: \$ 100,000 | Spent to Date: \$ 133,409 |

| | |
|--|---------------------|
| Total operating invoices for approval | \$ 38,947.05 |
|--|---------------------|

The Director of Corporate Services advised that the invoice met the policies of the Town of Gander.

Motion #21-156

Invoice for Approval

Moved by Councillor Brown and seconded by Councillor Woodford that the invoice be paid as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Dept. of Municipal and Provincial Affairs – Ultimate Recipient Gas Tax Amendment

As announced in the 2021 federal budget, the Town of Gander will receive an additional \$498,547 as a top-up to the 2021-2022 Gas Tax Funding allocation. This is the second consecutive year the Gas Tax Funding has been doubled for municipalities.

Motion #21-157

Dept. of Municipal and Provincial Affairs – Ultimate Recipient Gas Tax Amendment

Moved by Councillor Brown and seconded by Councillor Fudge to accept the top-up allocation of \$498,547 to the Town of the Gander’s 2021-2022 funding allocation to the Federal-Provincial administrative agreement of the Federal Gas Tax Fund.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Public Procurement Agency – Review of Procurement of Commodities

The Public Procurement Agency Audit and Compliance Division recently completed a review of the procurement of commodities by the Town of Gander for the period from April 1, 2020, to March 31, 2021.

The Town of Gander provided the Agency with a list of 3,000 invoices valued at \$22 million and 1,600 purchase orders valued at \$3.3 million for review.

The Town of Gander was found to be substantively compliant with the Public Procurement Act, the Public Procurement Regulations, and the Public Procurement Policy. However, the Public Procurement Agency's Audit and Compliance Division did find several issues for which the Town was recommended to review.

The issues were as follows:

- failure to report all applicable tender awards to the Agency,
- failure to include open call for bids reports in all procurement files and to include all required information in existing open call for bids reports: and
- failure to include sufficient support for all phases of purchases in procurement files.

As a result of the issues identified in the review, the Procurement Officer will prepare Standard Operating Procedures for all purchases over \$1000 to ensure the proper procedures are followed as per the Public Procurement Act.

North Atlantic Aviation Museum

The North Atlantic Aviation Museum Board President, Mr. Harold Hillier is requesting that the Town of Gander allow the Board to retain the funds that were issued in 2020 to provide financial support for the Beyond Words Tour.

Mr. Hillier indicated the funds will be held in trust and will be refunded if the Beyond Words Tour does not go ahead in 2022.

The Committee recommends and I move to allow the North Atlantic Aviation Museum to retain \$10,800 from the Town of Gander in trust and to refunded if the Beyond Words Tour is cancelled in 2022.

2B Memorial Drive

In June 2020, the Town of Gander purchased the residential property located at 2B Memorial Drive for \$250,000. The Town is currently upgrading the property to include a new relocated asphalt driveway and front yard landscaping.

The property has been deemed surplus by the Town of Gander and therefore, as per Policy F013 "Sale of Surplus Assets" the property must be sold by public tender. Internal tendering is not permitted and Councillors and/or Management are not eligible to bid on these items because of their decision-making roles in the organization.

Motion #21-158

2B Memorial Drive

Moved by Councillor Brown and seconded by Councillor Woodford to tender the residential property located at 2B Memorial Drive at the minimum bid of \$250,000.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Councillor Brown reminded residents that the reason the Town of Gander purchased the property was to ensure alterations for the round-a-bout could be undertaken. The design requires the relocation of the driveway.

RFP (Request for Proposal) – 21-03 Steele Community Centre Cafeteria Concession/Alcohol Sales/Vending Machine

The Community Services Committee referred the results of RFP 21-03 to the Corporate Services Committee for consideration.

The only bid received was from Gene’s Catering as follows:

- Cafeteria concession \$400.00 per month plus HST
- Alcohol sales \$200.00 per month plus HST
- Vending machines – no bid submitted

Motion #21-159

RFP (Request for Proposal) – 21-03 Steele Community Centre Cafeteria Concession/Alcohol Sales/Vending Machine

Moved by Councillor Brown and seconded by Councillor Fudge to award the cafeteria concession and alcohol sales for the Steele Community Centre to Gene’s Catering for the period of September 1, 2021 to April 2022 (when ice is removed) at \$400 per month plus HST for the cafeteria concession and \$200 per month plus HST for alcohol sales.

In Favour: 6 Opposing: 0

Decision: Motion carried.

20th Anniversary of 9/11

The Community Services Committee is recommending the re-allocation \$12,100 from savings in the special events hosting grant to be used for the 20th anniversary of 911 special events and has forwarded this to the Corporate Services Committee for consideration.

Motion #21-160

20th Anniversary of 9/11

Moved by Councillor Brown and seconded by Deputy Mayor Pollett to re-allocate \$12,100 from the special events hosting grant account to the 20th Anniversary of 911 special event.

In Favour: 6 Opposing: 0

Decision: Motion carried.

WTP (Water Treatment Plant) Air Dryers

The Public Works Committee referred the request from the Municipal Works Department to reallocate funds to purchase two air dryers at \$16,000 each for the Water Treatment Plant to the Corporate Services Committee for consideration.

The added cost of the air dryers will be offset by the funds budgeted in 2021 for an air conditioning unit at \$20,000 and overall savings in the Municipal Works budget.

Motion #21-161**WTP (Water Treatment Plant) Air Dryers**

Moved by Councillor Brown and seconded by Deputy Mayor Pollett to re-allocate funds in the amount of \$32,000 to purchase two air dryers for the Water Treatment Plant be approved.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Wastewater Treatment Facility – Plant Storage Building

The Planning and Development Services Committee referred the results of the tender for consulting services to construct a storage building at the new Wastewater Treatment Facility to the Corporate Services Committee for consideration. Four bids were received that met specifications and the lowest bid was submitted by Cecon Ltd. for \$47,914.75, HST included.

This project is cost shared with the provincial and federal governments under project # 17-NRP-17-00006.

Motion #21-162**Wastewater Treatment Facility – Plant Storage Building**

Moved by Councillor Brown and seconded by Councillor Fudge the tender for consulting services to construct a storage building at the new Wastewater Treatment Facility be awarded to Cecon Ltd. in the amount of \$47,914.75 HST included.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Gander Sports Complex – Inspection Hours

The Planning and Development Services Committee referred the request from CBCL Limited to increase the inspection budget for the new track and soccer field by an additional \$9,400 plus HST.

The Committee discussed the request and agreed the additional budget was required. As the amount is within Management's approval limit and is not eligible to be cost shared under the new track and field funding agreement no motion is required.

Quarterly Operating and Capital Reports

The Committee was presented with the unaudited operating and capital reports for the second quarter of 2021. The operating report indicates a small surplus of \$111,938. The major variances that contributed to the surplus were as follows:

- Wages are under budget by \$68,972 due to the delay in hiring staff replacements.
- The cancellation of events and training due to the pandemic resulted in savings of \$33,000.

The capital report indicated purchases are within budget for the second quarter of the year.

G. Other Reports:

None

7. ADMINISTRATION

None

8. CORRESPONDENCE

Beaver Brook Antimony Mine Inc.

Council was informed of correspondence received from the Beaver Brook Antimony Mine, south of Appleton, will be resuming production in October. This is welcomed news for the Central Newfoundland economy.

9. NEW BUSINESS

141 and 161 TCH – Sale of Land

The Committee reviewed the results from an expression of Interest for the sale and development of 141 and 161 Trans Canada Highway. There was one submission received for each parcel.

The business proponent is the current owner of 151 Trans Canada Highway and the proposal is a comprehensive development including all three parcels. Council is prepared to sell the land at the proposed prices subject to the negotiation of a Development Agreement outlining the rights and obligations of each party with specific timelines for development, zoning compliance, and compliance with the Municipalities Act.

Motion #21-163

141 TCH – Sale of Land

Moved by Councillor Brown and seconded by Councillor Fudge that the Town of Gander approve the sale of 141 Trans Canada Highway to Lanes Retirement Living Gander Inc. for the purchase price of \$25,000 per hectare plus HST subject to the final adoption of a Development Agreement, Zoning Compliance, all requirements of the NL Municipalities Act, 1999 being met, and in accordance with the Town's Commercial Land Sales Policy.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Motion #21-164

161 TCH – Sale of Land

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that the Town of Gander approve the sale of 161 Trans Canada Highway to Lanes Retirement Living Gander Inc. for the purchase price of \$27,027.03 per hectare plus HST subject to the final adoption of a Development Agreement, Zoning Compliance, all requirements of the NL Municipalities Act, 1999 being met, and in accordance with the Town's Commercial Land Sales Policy.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Councillor Fudge advised that tickets for the 9/11 commemorative event will be available at Steele Community Centre on Tuesday September 7, 2021.

Councillor Dove stated that he is not seeking re-election and thanked the Mayor, Councilors, and Staff for their support over the past 8 years. He wished staff and nominees in future Councils best of luck in the upcoming election.

The Mayor announced that the next meeting will not be broadcasted on Roger TV until after the election.

10. ADJOURNMENT

Motion #21-165

Adjournment

There being no further business, it was moved by Councillor Woodford and seconded by Councillor Fudge that the meeting be adjourned.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:06 p.m.

P. Farwell, Mayor

B. Hefford, Town Clerk