

MINUTES

Regular Meeting of Council
Wednesday, October 20, 2021 @ 4:00 pm
Council Chambers

Present:

B. Ford	Deputy Mayor
G. Brown	Councillor
S. Handcock	Councillor
W. Hoffe	Councillor
T. Pollett	Councillor
P. Woodford	Councillor

**Advisory and
Resource:**

B. Hefford	Town Clerk
K. Hiscock	Director of Corporate Services
N. Newell	Director of Community Services
J. Blackwood	Director of Engineering
T. Barron	Director of Municipal Works
H. Lowe	Director of Public Safety & Protective Services
B. Dawe	Communications Officer

Regrets: P. Farwell Mayor

1. CALL TO ORDER

The Meeting was called to order at 4:00pm.

2. VISITORS/PRESENTATIONS

None.

3. APPROVAL OF AGENDA

Motion #21-184

Approval of Agenda

Moved by Councillor Handcock and seconded by Councillor Hoffe that the Agenda for the Regular Meeting of Council on October 20, 2021 be adopted.

In Favour: 6 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #21-185

Regular Minutes for Approval

Moved by Councillor Woodford and seconded by Councillor Brown that the Minutes from the Regular Meeting of Council on September 22, 2021 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Motion #21-186

Special Minutes for Approval

Moved by Councillor Pollett and seconded by Councillor Brown that the Minutes from the Regular Meeting of Council on October 1, 2021 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

6. REPORTS – STANDING COMMITTEES:

A. Community Services Committee:

The Community Services report was presented by Councillor Pollett.

The Community Services meeting was held on October 13, 2021. The meeting was chaired by T. Pollett, Councillor. Other members present included: B. Ford, Deputy Mayor; W. Hoffe, Councillor; G. Brown, Councillor; P. Woodford, Councillor; D. Chafe, CAO; N. Newell, Director of Community Services; B. Hefford, Town Clerk.

The following items were discussed:

Municipal Involvement in Childcare

The CAO advised the Committee that the Provincial Government, through the Department of Education, is inviting communities to take an active role in creating not-for-profit, regulated early learning and childcare spaces. The Child Care Capacity Funding Program offers financial support to not-for-profit, including municipally run regulated childcare services covering most start-up and operational costs. The program is intended to reduce childcare costs to \$10 a day. The Committee would like to meet with the appropriate government representative for a more in-depth discussion on this initiative. Staff have been asked to make the necessary arrangements.

Solberg Walkway

The Committee discussed correspondence referred from the Public Works & Services Committee. A resident of Solberg Crescent would like to see the area at the rear of the properties between 50 Solberg Crescent and 86 Rickenbacker Road cleared for a suitable walking trail. The Public Works & Services Committee advised that the hazards in this area have been addressed. The Director of Community Services advised that the area is not a designated trailway, therefore it will not be cleared as a suitable walking trail.

Ballfield Netting

The Committee reviewed correspondence from a resident regarding ballfield netting. The resident has concerns with his property backing onto a softball field and the number of softballs that end up on his property. He wrote a letter back in 2018 and, at the time, Council indicated that the concerned area was not a priority but that it would be monitored. Since that time, netting has been installed at sections on two different fields that have been deemed a priority. The resident feels that there should be netting on the outfield of "B" field to protect their property from softballs landing in his backyard. The Director advised the Committee that during the budget process all areas that may require netting will be considered. The Committee did discuss the fact all four ballfields back onto areas such as the playground, residential homes, splash park and other ballfields and that this will be an ongoing concern. The Director will contact the resident.

Digital Marketing Campaign

The Director updated the Committee that while this project was approved and planned for 2021 the company has indicated that they are only available during December and the Department did not feel that this was the best time to do the image and video footage. The Director advised that this will be done in 2022 when the weather is conducive. The Committee also discussed the option of having footage during the Winter months. The Tourism officer will follow up with the company.

Vaccine Passports

The Director advised that as of October 22, 2021, anyone over the age of 18 entering the Steele Community Centre must be fully vaccinated or have an approved medical exemption. This would include coaches, volunteers, and spectators of all youth groups and other recreational activities occurring at the Centre.

Upcoming Events

The following events were noted:

Haunted House - October 28th & 29th

Halloween Skate – October 31st

Jersey Day – November 5th

There will also be a number of Facebook contests, so residents are advised to keep an eye on the Recreation & Community Services Facebook page.

B. Governance & Legislative Services Committee:

The Governance & Legislative Services Committee report was presented by Deputy Mayor Ford.

The Governance & Legislative Services Committee was held on October 15, 2021. The meeting was chaired by B. Ford, Deputy Mayor. Other members present included: W. Hoffe, Councillor; P. Woodford, Councillor; G. Brown, Councillor; T. Pollett, Councillor; B. Hefford, Director of Governance & Legislative Services/Town Clerk; K. Bull, Deputy Municipal Clerk.

The following items were discussed:

PMA Appointments

Also noted in the previous minutes was the appointment of the Deputy Municipal Clerk to two external Committees as part of her role as Vice President of the Professional Municipal Administrators Association (PMA). Council was pleased to see the Town of Gander staff participate in professional organizations such as this and congratulates Ms. Bull on her appointments as it should be mutually beneficial to the Town of Gander and the PMA.

MNL – Board of Directors – Review List of Candidates

The Committee reviewed a list of candidates for the open positions on the MNL Board of Directors. The Committee did not see any strategic advantage in supporting a candidate and suggested that the Town of Gander delegates vote for the candidate(s) based on the presentation at the Convention.

Meeting Schedule

The Committee reviewed a recommendation arising from Town of Gander Organizational Review completed in 2021. The Town of Gander has experienced growth in both the demands in delivering services and with complexities of the legislative processes. The review was precipitated by the understanding that maintaining the service levels in the Town of Gander would require action to improve efficiency and effectiveness.

In some instances, the report recommended increased staffing projections. Council did, however, suggest that the community's fiscal reality make increased staffing complements very difficult. Management was tasked with assessing efficiency opportunities to conduct business in a better way. This has seen many operational changes implemented, including realignment of departmental staff ensuring better synergy.

It also initiated a review of the governance structure and Council's Rules and Procedures. It became very clear that the Council meeting preparation and attendance consumed vast resources, specifically staff time. It goes beyond the time spent in the meetings. The effort and resources to prepare for and ensure appropriate follow-up is significant. It also spans the entire scope of the organization, as each department has committee administrative functions within its mandate.

The Municipalities Act, 1999 stipulates that meetings are to be held at minimum once monthly. The Town of Gander has historically operated on a 3 week schedule. In effort to evaluate efficiency, the previous Council considered a concept of a monthly or 4 week meeting schedule. Analysis of the proposal revealed that this change could reduce the total meeting attendance time by 24%, which is equivalent to of one full time position.

For consideration as a new council, the revised schedule was proposed. It is clearly understood that this change needs to be carefully managed to ensure it does not negatively impact Council's ability to be responsive and nimble to the community needs. It will require resource people to use some of the saved time more effectively, ensuring preparation to ensure Council has the required information to make decisions in a timely manner. It will also include a formal review process to allow adjustments to achieve desired results.

Motion #21-187 **Meeting Schedule**

Moved by Councillor Brown and seconded by Councillor Pollett adoption of the amended 2021 and 2022 meeting schedule to reflect a 4 week meeting schedule as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

New Council Meeting Invitations

The Committee would like to invite the following individuals/groups to meet with them:

- Clifford Small
- Minister Haggie
- Chamber of Commerce
- GIAA
- Multiculturalism Women's Organization
- Qalipu First Nation

The Committee would like for staff to prepare discussion notes/agendas prior to meetings with the above noted individuals/groups.

MNL Nomination for Central Director (Motion)

The Town of Gander is an active participant in Municipalities NL. The organization's mandate is to provide advocacy on behalf of all municipalities in NL. Many changes in provincial and federal policy are influenced by Municipalities NL presenting a collective voice on issues that affect communities and residents.

The Town of Gander is pleased that Mayor Farwell has expressed interest in seeking nomination for the Central Director position on the MNL Board of Directors. This is an opportunity to ensure the Town of Gander can take a leadership role at the Board level, representing the residents and communities within Central NL on matters that impact our continued success. It should be noted that costs resulting from board responsibilities are paid by MNL.

Motion #21-188

MNL Nomination for Central Director (Motion)

Moved by Councillor Brown and seconded by Councillor Woodford that Mayor Percy Farwell shall be nominated for the position of Central Director on the Board of Directors of MNL.

In Favour: 6 Opposing: 0

Decision: Motion carried.

C. Municipal Works & Services Committee:

The Municipal Works & Services Committee report was presented by Councillor Woodford.

The Municipal Works & Services Committee meeting was held on October 13, 2021. The meeting was chaired by P. Woodford, Councillor. Other members present included: T. Pollett, Councillor; S. Handcock, Councillor; T. Barron, Director of Municipal Works & Services; B. Hefford, Town Clerk; G. Whitt, Administrative Support Clerk.

The following items were discussed:

Household Hazardous Waste Day (HHWD), Feedback, Central NL Waste Management (CNWM)

The Committee reviewed correspondence from the HHWD Coordinator with CNWM highlighting issues identified with traffic flow and congestion when hosting this event in a parking lot in the Town Square. Confusion with the lineup for drop off and entering/exiting the parking lot created mini traffic jams and was a safety concern to staff who were trying to control the situation.

It was recommended the Town consider hosting the event in the Steele Community Center Parking Lot, as in the past. This location provides a large area where residents will have clear direction when entering and exiting the drop zone and will presumably alleviate any traffic flow issues.

The Committee agrees with the concerns identified and will host the 2022 HHWD event at the Steele Community Center parking lot as recommended.

2021-22 Snow Plan Discussions

The Director advised the Committee that the 2021-22 Snow Plan will be reviewed for presentation to Council at the next Municipal Works Committee meeting. It is recommended that the Committee review the 2020-21 plan prior to the next meeting and bring forth any suggestions for amendment.

Notable Dates

- Garbage collection scheduled for the Remembrance Day holiday, November 11th, will now be collected on Friday, November 12th.
- The next Waste Transfer Station is scheduled for November 13th. Hours of operation are 8 a.m. – 4 p.m.
Details on these events can be viewed on the Town of Gander Website at www.gandercanada.com.

D. Public Safety & Protective Services Committee:

The Public Safety & Protective Services Committee report was presented by Councillor Handcock.

The Public Safety & Protective Services Committee was held on October 14, 2021. The meeting was chaired by S. Handcock, Councillor. Other members present included: G. Brown, Councillor; P. Woodford, Councillor; H. Lowe, Director of Protective Services/Fire Chief; L. Small, Administrative Assistant.

The following items were discussed:

Fire Services Best Practices

The Director brought forward correspondence from the Department of Justice and Public Safety regarding their best practices training module for firefighter cancer prevention. The packages have been ordered and the training will be delivered in house. Gander Fire Rescue follows a stringent process for cancer prevention such as extra bunker gear and proper cleansing procedures.

Request for Traffic Calming Measures-Rowsell Boulevard

The Committee reviewed correspondence from a new resident of Rowsell Boulevard requesting three types of traffic calming measures: speed humps, a lighted sign for speed indication and a larger sign to promoting safety in our community.

The Committee discussed various speed deterrents and equipment and the Director advised he would request an increase of enforcement presence for this area and contact the resident regarding the Town's Traffic Calming policy and procedures.

Department Activity Report

The "*Fire Chief for a Day*" contest for Grade four and five students at Gander Elementary concluded and the winner was Peyton Cooper. This was the first time for this contest and there were 102 entries submitted. Peyton enjoyed her activities which included being picked up in a fire truck, touring the building, using a fire hose, signing the proof for our new t-shirt logo, checking out the thermal imaging machine and enjoying lunch with the day crew of both the Fire and Municipal Enforcement Departments.

Our new volunteer firefighters had their first orientation night on Wed. Oct 6th. We have 9 new members signed on.

The Junior Firefighter program has started with 8 students signed on. Proof of vaccinations and masks are mandatory.

E. Planning & Development Committee:

The Planning & Development Committee report was presented by Councillor Brown.

The Planning & Development Committee meeting was held on October 14, 2021. The meeting was chaired by G. Brown, Councillor. Other members present included: B. Ford, Deputy Mayor; S. Handcock, Councillor; P. Woodford, Councillor; J. Blackwood, Director of Planning & Development; B. Hefford, Town Clerk.

The following items were discussed:

Accessory Building Request – 10 Blair Place

The owner of 10 Blair Place has requested Council’s approval to construct an accessory building at that location measuring 77 square meters. It should be noted that the 2019 – 2029 Municipal Town Plan and Development Regulations has this property zoned as Residential Medium Density and as such the proposed use is permitted.

Motion #21-189

Accessory Building Request – 10 Blair Place

Moved by Councillor Brown and seconded by Councillor Pollett that the owner of 10 Blair Place be permitted to construct an accessory building measuring 77 square meters at that property.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Correspondence – Small Engine Repair Business

It has been brought to Council’s attention that there is a small engine repair business operating from a residential property within the municipal boundary of Gander. The property in question is located within a Residential Medium Density Zone and the activity being undertaken is neither a permitted nor a discretionary use within that zone.

The Committee is recommending that Town staff complete an investigation and evaluate compliance options. Should Council be required to exercise discretionary authority, this item will be referred back to Committee for consideration.

Home Based Business – 51 Bennett Drive

The Committee reviewed a Home-Based Business application from the resident of 51 Bennett Drive. The applicant is seeking Council’s permission to operate T. Maintenance, a home office for a commercial and residential cleaning service from 51 Bennett Drive.

The Director advised that discretionary use notices were advertised with no objections being received by the advertised deadline.

Motion #21-190

Home Based Business – 51 Bennett Drive

Moved by Councillor Brown and seconded by Councillor Hancock that T. Maintenance be permitted to operate a home office for commercial and residential cleaning services from 51 Bennett Drive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

F. Corporate Services Committee:

The Corporate Services Committee report was presented by Councillor Hoffe.

The Corporate Services Committee meeting was held on October 14, 2021. The meeting was chaired by W. Hoffe, Councillor. Other members present included: T. Pollett, Councillor; P. Woodford, Councillor; G. Brown, Councillor; K. Hiscock, Director of Corporate Services; B. Hefford, Town Clerk.

The following items were discussed:

Quote for Approval

OPERATING

1. Dell – Current Expense	\$ 9,680.70
Dell – 2022 Prepaid Expense	
29,042.10	
Budget: \$ 135,000	Spent to Date: \$ 136,348
Total quote for approval	\$ 38,722.80

The Committee was presented with the renewal for the Town’s Microsoft Windows license for the period from October 1st, 2021, to September 30th, 2024, for consideration.

The cost of the license has increased from the previous renewal as the Town has added two additional servers. The Director of Corporate Services advised the quote met the policies of the Town of Gander.

Motion #21-191
Quote for Approval

Moved by Councillor Hoffe and seconded by Councillor Woodford the quote from Dell for the Microsoft windows license be approved in the amount of \$38,722.80 before HST as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Fire Fighters/Municipal Enforcement Officers Honorarium Policy

The Firefighters/Municipal Enforcement Officers Honorarium Policy #P040 was updated by the Manager of Human Resources to reflect the current practices followed and was presented to the Committee for consideration.

Fire Chief, Harold Lowe attended the meeting virtually to provide clarification as required during this discussion. Upon review, the Committee felt that the current practices are reflective of the intent for the Firefighters/Municipal Enforcement Officers Honorarium Policy #P040.

Motion #21-192
Fire Fighters/Municipal Enforcement Officers Honorarium Policy

Moved by Councillor Hoffe and seconded by Councillor Pollett the Firefighters/Municipal Enforcement Officers Honorarium Policy #P040 be approved as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Psychology & Counseling Centre – Discount of Taxes

The Committee reviewed correspondence from the owner of Psychology & Counselling Centre requesting a discount on the balance of their outstanding business taxes.

The owner is requesting the discount as their business tax increased by approximately 311% after moving to a new larger location. The move was precipitated by the COVID-19 regulations set out by the Health Authorities requiring social distancing for the safety of clients and staff.

The Committee discussed the request but is not recommending business taxes be discounted due to increased expenses incurred from modifications required by businesses to adhere to Health Authority requirements.

Councillor Hoffe left the Council meeting.

Vending Machine Services Contract

The Community Services Committee referred the request for proposal from D. L. Hounsell for the operation of the vending machine services at the Steele Community Centre to the Committee for consideration.

As no bids were originally submitted when the request for proposal closed on August 19, 2021, the late submission from D. L. Hounsell for \$100 per month will be accepted and recommended.

Motion #21-193

Vending Machine Services Contract

Moved by Councillor Woodford and seconded by Councillor Pollett that the operation of the vending machine service at the Steele Community Centre be awarded to D.L. Hounsell Limited in the amount of \$100 per month to August 31, 2022.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Councillor Hoffe returned to the Council meeting.

Tender – Used 2010 Ford F150 8’ Box 4wd Reg Cab

The Public Works Committee referred the results of the tender for the sale of one used 2010 Ford F150 8’ Box 4wd regular cab. There were five bids received, with the highest bid that met specifications submitted by Kenneth Smith in the amount of \$2,027.01, HST included.

Motion #21-194**Tender – Used 2010 Ford F150 8’ Box 4wd Reg Cab**

Moved by Councillor Hoffe and seconded by Councillor Pollett the tender for the sale of one used 2010 Ford F150 8’ Box 4wd regular cab be awarded to Kenneth Smith in the amount of \$2,027.01, HST included.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Councillor Woodford made a suggestion to identify the vehicles in the future, ensure there is no confusion.

Tender – Used 2011 Chevy Silverado 1500 2wd 8’ Box

The Public Works Committee referred the results of the tender for the sale of one used 2011 Chevy Silverado 1500 2wd 8’ Box. There were seven bids received, with the highest bid that met specifications submitted by Shannon Philpott in the amount of \$3,478.75, HST included.

Motion #21-195**Tender – Used 2011 Chevy Silverado 1500 2wd 8’ Box**

Moved by Councillor Hoffe and seconded by Councillor Brown the tender for the sale of one used 2011 Chevy Silverado 1500 2wd 8’ Box be awarded to Shannon Philpott in the amount of \$3,478.75, HST included.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Used 2011 Chevy Silverado 1500 2wd 8’ Box

The Public Works Committee referred the results of the tender for the sale of one used 2011 Chevy Silverado 1500 2wd 8’ Box. There were four bids received, with the highest bid that met specifications submitted by Edward Johnson in the amount of \$1,178.75, HST included.

Motion #21-196**Tender – Used 2011 Chevy Silverado 1500 2wd 8’ Box**

Moved by Councillor Hoffe and seconded by Councillor Woodford the tender for the sale of one used 2011 Chevy Silverado 1500 2wd 8’ Box be awarded to Edward Johnson in the amount of \$1,178.75, HST included.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Used 2011 Chevy Silverado 2wd 8’ Box Reg Cab

The Public Works Committee referred the results of the tender for the sale of one used 2011 Chevy Silverado 2wd 8’ Box Reg Cab. There were five bids received, with the highest bid that met specifications submitted by Edward Johnson in the amount of \$1,753.75, HST included.

Motion #21-197

Tender – Used 2011 Chevy Silverado 2wd 8’ Box Reg Cab

Moved by Councillor Hoffe and seconded by Councillor Pollett the tender for the sale of one used 2011 Chevy Silverado 2wd 8’ Box Reg Cab be awarded to Edward Johnson in the amount of \$1,753.75, HST included.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Used 2012 Chevy Silverado 2wd 8’ Box Reg Cab

The Public Works Committee referred the results of the tender for the sale of one used 2012 Chevy Silverado 2wd 8’ Box Reg Cab. There were five bids received, with the highest bid that met specifications submitted by Kenneth Smith in the amount of \$2,027.01, HST included.

Motion #21-198

Tender – Used 2012 Chevy Silverado 2wd 8’ Box Reg Cab

Moved by Councillor Hoffe and seconded by Councillor Woodford the tender for the sale of one used 2012 Chevy Silverado 2wd 8’ Box Reg Cab be awarded to Kenneth Smith in the amount of \$2,027.01, HST included.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Used 2007 Chevy Equinox

The Public Works Committee referred the results of the tender for the sale of one used 2007 Chevy Equinox. There were four bids received, with the highest bid that met specifications submitted by Edward Johnson in the amount of \$1,730.75, HST included.

Motion #21-199**Tender – Used 2007 Chevy Equinox**

Moved by Councillor Hoffe and seconded by Councillor Handcock the tender for the sale of one used 2007 Chevy Equinox be awarded to Edward Johnson in the amount of \$1,730.75, HST included.

In Favour: 6 Opposing: 0

Decision: Motion carried.

G. Other Reports:

None

7. ADMINISTRATION

None

8. CORRESPONDENCE

None

9. NEW BUSINESS

Councillor Hoffe left the meeting due to conflict of interest.

Municipal Assessment Agency Nomination

The NL Municipal Assessment Agency has issued a Call for Nominations for the Board of Directors of the NL Municipal Assessment Agency, which is available to elected officials. The positions that are available include the Central Director and Urban Municipalities Director. Councillor Hoffe has expressed interest in representing Council on the Board as the Urban Director. The costs associated with this position would be covered by the Municipal Assessment Agency if Councillor Hoffe was successful.

Motion #21-200**Municipal Assessment Agency Nomination**

Moved by Councillor Brown and seconded by Councillor Handcock that that the Town of Gander nominate Councillor Wilson Hoffe as the Urban Municipalities Director of the NL Municipal Assessment Agency Board of Directors.

In Favour: 5 Opposing: 0

Decision: Motion carried.

McCurdy Settlement Agreement

The Town of Gander has been in lengthy and extensive settlement discussions with McCurdy Group of Companies and its various subsidiaries pertaining to various legal disputes. These discussions have led to the point that Management and the Town of Gander's legal counsel are recommending two (2) tentative Settlement Agreements. The complexities of these Agreements have been discussed at length with Council in a Privileged Meeting of Council and are recommended for approval.

Motion #21-201

Global Settlement Agreement Between Town of Gander, McCurdy Enterprises Limited and B&M Paving Limited

Moved by Councillor Brown and seconded by Councillor Pollett that the Town of Gander authorize the Mayor (or designate) and Town Clerk (or designate) to execute the "**GLOBAL SETTLEMENT AGREEMENT BETWEEN TOWN OF GANDER, MCCURDY ENTERPRISES LIMITED AND B&M PAVING LIMITED**" to resolve all outstanding legal matters between the Town of Gander and McCurdy Enterprises Limited and B&M Paving Limited.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Motion #21-202

Phase 13 Development Agreement – McCurdy Settlement

Moved by Councillor Brown and seconded by Councillor Handcock that the Town of Gander authorize the Mayor (or designate) and Town Clerk (or designate) to execute the **PHASE 13 DEVELOPMENT AGREEMENT** between the Town of Gander and McCurdy Enterprises Limited.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Motion #21-203

Development Permit for Phase 14 and 14A Spruce Court

Moved by Councillor Brown and seconded by Councillor Handcock that the Town of Gander authorize the Town Clerk (or designate) to issue a **Development Permit for Phase 14 and Phase 14A of Spruce Court** to McCurdy Enterprises Limited subject to technical approval of construction drawings, payment of the development fee, and attached permit conditions.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Auditing Services

The Director of Corporate Services advised the request for proposal for auditing services was reviewed with four bids submitted. The evaluation of the bids was completed by Town staff with Kimberly G. Humphries Professional Corporation receiving the highest score.

Motion #21-204

Auditing Services

Moved by Councillor Woodford and seconded by Councillor Pollett that Kimberly G. Humphries Professional Corporation be awarded RFP21-04 for auditing services for the four-year period to December 31, 2024.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Councillor Hoffe returned to the meeting.

Deputy Mayor Ford welcomed counterparts to the first meeting of the new Council. She thanked staff for orientation and preparation for today's meeting.

Councillor Pollett welcomed the new Councillors and congratulated the Deputy Mayor Ford on her appointment.

10. ADJOURNMENT

Motion #21-205

Adjournment

There being no further business, it was moved by Councillor Handcock and seconded by Councillor Pollett that the meeting be adjourned.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:02 p.m.

B. Ford, Deputy Mayor

B. Hefford, Town Clerk