

CIVIC ADDRESS NUMBERING REGULATIONS

Adopted by the Town Council of the Town of Gander on the 19th day of March, 2014
and to come into effect as of the 19th day of March, 2014.

A copy of these Regulations was forwarded to the Minister of Municipal and
Intergovernmental Affairs on the 20th day of March, 2014

Claude Elliot
MAYOR

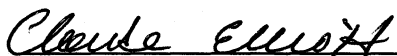
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TOWN CLERK

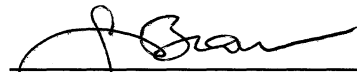
Town of Gander Civic Address Numbering Regulations

PUBLISHED BY AUTHORITY

Pursuant and by virtue of the powers conferred by Section 414 and any other enabling sections of the *Municipalities Act, 1999 SNL Chapter M-24* as amended, the Town Council of the Town of Gander hereby adopts the following Civic Address Numbering Regulations.

A copy of these Regulations was forwarded to the Minister of Municipal and Intergovernmental Affairs on the 20th day of March, 2014.


MAYOR


TOWN CLERK

CIVIC ADDRESS NUMBERING REGULATIONS

1. Title

These Regulations may be cited as the Town of Gander Civic Address Numbering Regulations.

2. Definitions

- a) "Act" means the Municipalities Act, 1999 SNL Chapter M-24 as amended;
- b) "Building Inspector" means the inspector(s) appointed by the Town Council of Gander;
- c) "Civic Address" means civic number and street name;
- d) "Corner Lot" means means a lot or parcel of land abutting upon two or more streets at their intersection or upon two parts of the same street forming an interior angle of less than 135 degrees;
- e) "Council" means the Town Council of the Town of Gander;
- f) "Director" means the Director of Municipal Works & Services or his designate;
- g) "Enforcement Authority" means Council or its authorized administrator.
- h) "Lot" means any plot, tract or parcel of land, which can be considered as a unit of land for a particular use or building;

Town of Gander Civic Address Numbering Regulations

- i) "Main Building" means a building in which is conducted the main use of the lot on which it is located;
- j) "Number" means the number assigned to a property by the Council in accordance with these Regulations;
- k) "Town" means the Town of Gander as defined by Order-in-Council dated the 16th day of December, 1958, A.D. and continued as a Town under the said Act.
- l) "Owner" means any person, firm or corporation controlling the property under consideration;
- m) "Street" means street, road, highway or other way designed for the passage of vehicles and pedestrians and which is accessible by fire department and other emergency vehicles;

3. Application

- a) All properties within the Town of Gander's boundaries shall have numbers attached to the main building easily identifying the civic address of that property;
- b) For new construction, occupancy permits will not be issued until a number, meeting the requirements of these Regulations is attached to the building;
- c) For existing buildings, Enforcement Authority will be responsible to ensure compliance with these Regulations;
- d) The Director, or designate, shall assign civic addresses to each building lot as a subdivision is approved. Addresses are assigned starting at number one (1) on the left hand side and number two (2) on the right hand side of the street. Numbers shall be skipped for any road reservations and vacant land;
- e) Corner lots will be allotted 2 civic addresses, with one being chosen based on the orientation of the building. Numbers assigned to buildings on corner lots, depend on the main access to the building. If there are two driveways entering from two different streets, the number will be determined according to the location of the front entrance of the building.

4. General Information

- a) The owner shall be responsible for displaying the number of the building in a location which is visible from the sidewalk or roadway;
- b) The building inspector shall not issue a permit to occupy until a number is posted in place;
- c) If suites or apartments are constructed within the dwelling on that lot, the owner will be responsible for assigning "A" and "B" to the appropriate units;

Town of Gander Civic Address Numbering Regulations

- d) If properties are subdivided, Council will assign civic addresses and may require an "A or "B" if sequential numbers are not available;
- e) One civic address will be assigned per building lot, with the exception of a corner lot and duplex lots;
- f) Numbers shall be lit by an outside light;
- g) Numbers shall not be obstructed by trees, shrubs or ornaments hanging from the building;
- h) The size of the numbers should be not less than 100 mm in height and located a minimum 1.2 m from the adjacent ground surface. Numbers shall be sufficient in size to be visible and legible from the street and located by or near the front door or entrance of the building;
- i) The colour of the number shall not blend in with the colour of the building;
- j) Numbers may be made of metal, plastic, or wood;
- k) Numbers shall be displayed on the street side of the building in a horizontal orientation.

5. Enforcement

- a) The Town Council of Gander or its authorized administrator shall be the Enforcement Authority for the purposes of these Regulations;
- b) Enforcement and prosecution under these Regulations may be undertaken by any Police Officer or by any other person so authorized by the Enforcement Authority;
- c) Pursuant to Section 404(1) of the Act, the Enforcement Authority may serve upon the owner or any other person in violation of a provision of these Regulations, a serially numbered notice advising the nature of the violation and required action to conform with the standards as set out in these Regulations as a civil debt;
- d) The owner or any other person served a notice shall carry out the directions of the Enforcement Authority referred to in Section 5 (c) at the cost of the owner or person served within the time specified;
- e) Where the Enforcement Authority has placed or caused the placing of a sign, placard, or notice upon any premises under the authority of these Regulations or any other applicable law, by-law or regulation, no person shall remove such sign, placard, or notice except with the consent of the Enforcement Authority;
- f) Any costs to the Town for all works carried out in response to a violation of these Regulations, in addition to any penalty prescribed hereunder, may be recoverable from the owner or the person in contravention of these Regulations as a civil debt;

Town of Gander Civic Address Numbering Regulations

- g) Every person requested by a Police Officer or person authorized to enforce these Regulations shall upon request, forthwith give his/her proper name and address;
- h) It shall be the duty of a Police Officer or the Enforcement Authority to:
 - i. Report the name and address of any person observed, or reliably reported to have violated any of the provisions of these Regulations;
 - ii. Report the time and nature of the violation of the Regulations, and any circumstances being relevant to the violation;
 - iii. Serve upon the person violating and provision of these Regulations a serially numbered notice that the person concerned has violated a provision of the Regulations, and instructing such person to carry out any order in regard to such violation;
 - iv. Furnish the Town Clerk a duplicate of each serially number notice of violation.

6. Failure to Comply

- a) Pursuant to Section 404(5) of the Act, where a person to whom an order is directed does not comply with the order or part of an order made under Section 5 (c), Council may take the action that it considers necessary to carry out the terms of the order and any costs, expenses or charges incurred by Council in carrying out the terms of the order are recoverable from the person against whom the order was made as a debt owed to Council;
- b) Council may delegate to an official or employee of Council the power to issue orders under this section;
- c) The owner shall save harmless Council, its employees, servants or agents from any and all claims arising out of the actions of Council, its employees, servants or agents in the process of inspecting and/or carrying out work under these Regulations, except in the case of gross negligence.

7. Offence and Penalties

- a) Every person who commits an offence under these Regulations or who acts in contravention of or fails to comply with any provision thereof, or neglects or refuses to do so:
 - i. May be liable to penalties as stipulated in accordance with section 420 of the Act; or
 - ii. May be subject to an order under section 404 (1) of the Act; or

Town of Gander Civic Address Numbering Regulations

- iii. May be subject to a violation notice issued under section 421.1 (1) of the Act; or
 - iv. May be issued a ticket under the Provincial Offences Act in accordance with section 421.2 of the Act.
- b) The conviction of a person for failing to comply with a requirement or obligation referred to in subsection (a) shall not operate as a bar to further prosecution under these Regulations for the continued failure on the part of the person in comply;

8. Severability

If a court of competent jurisdiction should declare any section or part of a section of these Regulations to be invalid, such declaration shall not affect the remainder of these Regulations and the remainder of these Regulations should be valid and shall remain in force.

9. Repeal

All previous Civic Address Numbering Regulations thereto, are hereby repealed.